

Council Committee Principles

Policy Section: Governance Process	Policy Number: GP-4	Approved By: Council
Regular Council Policy Review Frequency: Every Five years	Date Approved: September 14, 2001	Date Reviewed/Revised: June 10, 2019

Purpose:

To outline the principles used by the CRNM Council to mandate and operate its Council committees.

Policy:

Council committees will be assigned to support and reinforce the work of the entire Council and will not interfere with delegation from Council to CEO/Registrar.

The following principles apply:

- 1) A committee is a Council committee only if its existence and charge come from the Council. The only standing Council committees are those which are set forth in policy and have a clear mandate, product, authorities, timelines and staff considerations.
- 2) Council committees will assist the Council by preparing recommendations with implications for Council deliberation primarily focused on Council policy development and Council processes.
- 3) Given that Council Committees are designed to assist the Council with its role, Council committees are not created by the Council to advise staff, help staff do their jobs, or exercise authority over staff.
- 4) Council committees may not speak or act for the Council except when formally given such authority for specific and/or time-limited purposes.
- 5) All Council committee members shall function in accordance with Council policies, including but not limited to GP-3 Code of Conduct, Confidentiality, and Conflict of Interest Policy.
- 6) Except as defined in their written Terms of Reference, no committee has authority to commit funds or resources of the College.
- 7) All committee appointments shall run from August 1 – July 31 of a given term. If a committee member vacates their term prior to its expiration, the person chosen to replace them shall first complete any remaining term not served by the previous appointee. Once the vacated term has been completed, the committee member shall then begin their own term.



- 8) At least one-third of Council committee members shall be public representatives. All professional members on Council Committees will be members in good standing with the College. A Council Member will be the Chair for Council Committees.
- 9) Where possible and appropriate, committee members should reflect any specialized skill requirements to support the Committee's work.

Policy Note: *The Council works to comply with its own requirement to have one third of committee members be public members. There are occasions when public member positions are vacant, that this self-imposed requirement cannot be met.*