

## Inquiry Committee - Terms of Reference

<b>Policy Section:</b> Governance Process	<b>Policy Number:</b> GP-4.2	<b>Approved By:</b> Council
<b>Regular Council Policy Review Frequency:</b> Every five years	<b>Date Approved:</b> February 21, 2002	<b>Date Reviewed/Revised:</b> September 13, 2019

### Mandate/Purpose:

The Inquiry Committee is a statutory committee independent of the College of Registered Nurses of Manitoba (the College) which holds hearings on matters referred to it by the Complaints Investigation Committee and makes disciplinary decisions about the conduct of investigated registrants (members).

Note: This is not a Council Committee. It is appointed by Council.

### Composition (Positions):

The Inquiry Committee will be comprised of:

1. At least five (5) practicing members of the College (who are not on the College Council).
2. At least four (4) public representatives.
3. Up to three (3) former members of the College.

The Committee is appointed by the full Council. The Committee Chair or Vice-Chair shall appoint the members of a panel and select a panel member as Chair.

The Chair and Vice-Chair shall be appointed by the Council from among the non-public representative members of the committee.

The Inquiry Committee meets in panels of at least three committee members, at least one-third of whom must be public representatives.

### Term:

1. Members of the Inquiry Committee shall be appointed for a five year term. No more than two consecutive terms are permitted.
2. If the term of a member of the Inquiry Committee expires during the course of a inquiry hearing, that individual shall continue to be a member of the Inquiry Committee and shall be entitled to participate in any inquiry hearing to which that individual was a duly appointed member immediately before the expiry of his or her term. The term of the member continues until a final decision in that inquiry hearing is made.
3. An individual's term may be extended to the Council meeting immediately following the expiration of their term as determined by the Committee Chair.



### Quorum:

Quorum is three members of the Committee, at least one-third of whom are public representatives.

### Authority and Reporting:

As set out in Part 6 of *The Registered Nurses Act* and Part 8 of *The Regulated Health Professions Act*. The Inquiry Committee panels are independent and report their findings to the CEO/Registrar.

### Meeting Schedule:

Hearings will be as scheduled.

### Staff Support:

The Inquiry Committee panels are provided with administrative support by the College.

### References

*The Registered Nurses Act*, Part 6

*The Regulated Health Professions Act*, Part 8