

Appeal Panel – Terms of Reference

Policy Section: Governance Process	Policy Number: GP-4.7	Approved By: Council
Regular Council Policy Review Frequency: Every five years	Date Approved: December 6, 2019	Date Reviewed/Revised:

Mandate/Purpose:

The Appeal Panel is a statutory panel which hears appeals from applicants and registrants regarding

1. Appeals of registration decisions
2. Investigated member appeals of Complaints Investigation Committee decisions
3. Complainant appeals of Complaints Investigation Committee decisions
4. Health Profession Corporation appeals

Composition (Positions):

The Appeal Panel will be comprised of:

1. Three Council members, and least one-third of whom are public representatives

The Panel is drawn from the roster of Appeal Panel members. The Council Chair shall appoint the members of a panel and select a panel member as Chair.

Term:

1. Members of the Appeal Panel roster shall be appointed for a three-year term. No more than two consecutive terms are permitted.
2. An individual's term may be extended to the Council meeting immediately following the expiration of their term as determined by the Council Chair.

Quorum:

Quorum is three members of the Appeal Panel, at least one-third of whom are public representatives.

Meeting Schedule:

Hearings will be as scheduled in accordance with *The Regulated Health Professions Act*.

Staff Support:

The Appeal Panel is provided with administrative support by the College.