

## Community Reference Group Terms of Reference

<b>Policy Section:</b> Governance Process	<b>Policy Number:</b> GP-4.8	<b>Approved By:</b> Council
<b>Regular Council Policy Review Frequency:</b> Every three years	<b>Date Approved:</b> December 6, 2019	<b>Date Reviewed/Revised:</b>

### Mandate/Purpose:

The purpose of the Community Reference Group (CRG) is to provide feedback to the College on topics related to the regulation of registered nurses (RNs) in Manitoba.

### Responsibilities and Products:

The Community Reference Group responsibilities include to:

1. Consider topics brought to it by the College. These topics may be of a governance or operational nature.
2. Provide feedback to the College.
3. Advise the College of topics it would like to consider.

### Composition (Positions):

Up to 10 members of the public, one of whom shall be elected Chair by the CRG members.

CRG members will be chosen by a panel comprised of the Council Chair, CEO/Registrar and Sr. Consultant, Governance & Public Initiatives based on the following criteria:

1. Availability to review documents and provide feedback on issues at meetings.
2. Not currently, and have never been, a registrant with any regulated health profession in any jurisdiction.
3. Not currently an employee or board member of any organization whose mandate would be in conflict with that of the College.

### Term:

1. The term is three years.
2. Members may serve up to and including a maximum of two consecutive terms.

### Quorum:

Quorum for the Committee is the majority of voting Committee Members, excluding vacancies.

### Authority and Reporting:

The sole authority of the Community Reference Group is to offer advice/make recommendations to the CEO/Registrar. It has no decision-making authority.



### Meeting Schedule:

Quarterly, or at the call of the Chair.

### Staff Support:

The CRG will be supported by the Senior Consultant, Governance & Public Initiatives.