



Standing Rules for 2020 AGM

- 1) The current edition of Robert's Rules of Order, Newly Revised is the parliamentary authority in all instances not covered by College bylaws, and/or policies.
- 2) Meetings of the College are scent-free and conducted in a harassment free, respectful environment. Cell phones and pagers are to be muted or turned off during the meeting.
- 3) Motions:
 - a) Motions may be introduced by any voting member either from the floor at the AGM or using the online chat function.
 - b) Motions must be in writing and submitted to the recording secretary and include a mover and a seconder. Motions submitted online will be read aloud.
- 4) Debate:
 - a) The voting member who introduces the motion, either in person or online, is entitled to speak first in the debate.
 - b) Voting members of the assembly are entitled to speak only once, for a maximum of two minutes, on a debatable motion, unless permission to the contrary is given by the assembly.
 - c) Speakers shall use microphones to speak, shall address the chair and state their name. All comments are to be directed to the chair of the meeting. Online comments will be received and read aloud.
 - d) Total debate shall not exceed 15 minutes unless two thirds of the voting members decide to extend debate.
- 5) Voting:
 - a) The voting body shall consist of College members, who are in good standing and whose names are on a register of the College and who have paid the fees provided for in the bylaws. Only voting members may make motions and vote on an issue.
 - b) Voting members who attend the AGM in person will use the voting flag issued for the purpose of voting. Members participating online will use the poll function to cast their votes.
 - c) Motions are decided by a majority vote unless otherwise indicated. A majority vote is more than half of the members present and voting on an issue.
 - d) The chair shall make a determination of the results of all voting using the assistance of the scrutineers, if necessary
 - e) In the case of a tie vote, the chair of the meeting may cast the deciding vote.
 - f) Online Participation:
 - a. The number of online voting members will be noted at the beginning of the meeting in the credentials report.
 - b. Online voting members will be muted during the meeting but can submit questions, participate in debate and make motions using the chat function. Members will have 15 seconds to cast their votes.
 - c. Registration packages will be emailed in advance of the meeting and posted on the College's website.
 - g) Participation by Members of the Public:
 - a. Members of the public may only ask questions. They may not make motions, vote or participate in debate.