

Proposed Bylaw Changes

We want to hear from you.

Our Board of Directors is gathering feedback from RNs on proposed bylaw changes. Some changes will be voted on at the AGM and some will not, as they are required by *The Regulated Health Professions Act (RHPA)*.

RNs will vote on a motion to approve the bylaws in the column on the right at the AGM on Friday, June 8, 2018.

Required RHPA Changes	Other Bylaw Changes
<p><i>(will NOT be voted on)</i></p> <ol style="list-style-type: none"> 1. Terminology <ol style="list-style-type: none"> a. Board → Council b. Practicing register → Subregister of registered nurses, classes for registered nurse and registered nurse (interim practice) 2. Health Profession Corporations <ol style="list-style-type: none"> a. Health profession corporations are enabled under the RHPA. 3. Registration renewal <ol style="list-style-type: none"> a. The renewal period (Oct. 1 through Dec. 1) is noted. 4. How Fees are Determined <ol style="list-style-type: none"> a. RNs will no longer approve application and renewal fees. Fees will be set by council. 	<p><i>(WILL be voted on)</i></p> <ol style="list-style-type: none"> 1. Titles <ol style="list-style-type: none"> a. President → Chair b. President-Elect → Chair-Elect c. Executive Director → CEO/Registrar <p>These changes reflect our function as a regulator as opposed to an organization that is also an association.</p> 2. Chair and CEO Requirements <p>Previously, only RNs were eligible to hold these positions. The chair position will be open to anyone on council and the CEO/registrar position will be open to anyone who might be the best fit to lead the College's operations.</p> <p>This widens the field related to governance and corporate leadership and is becoming a best practice across Canada at other regulatory colleges. The duties of the role have changed with the separation of the association from our regulatory work and this requires a unique leadership skillset.</p>

Feedback

Please share your feedback before noon on Wednesday, May 23, 2018.

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Current Bylaw I - Council of Directors	Proposed Bylaw I - Council
<p>1) Composition</p> <p>a) The Board of the College shall be comprised of:</p> <p>i) eight members elected from the register of practicing registered nurses in accordance with bylaw II of the College;</p> <p>ii) two public representatives appointed by the Council in accordance with Council policy respecting the appointment of public representatives;</p> <p>iii) subject to clause (b), two public representative appointed by the Minister; and</p> <p>iv) the executive director as an ex officio, non-voting Council member.</p> <p>b) If the Minister has failed to appoint a public representative within three (3) months of the date the College provides written notification of a vacancy, the Council may appoint a public representative to fill the vacancy.</p> <p>c) Transitional provisions are set out in Appendix 'A', attached, and the Board composition will be adjusted in accordance with the plan to 2018 when the composition as set out in 2 (a) is achieved.</p> <p>2) Election of the President-Elect</p> <p>a) The president-elect shall be elected by the Board from among the registered nurse Board members;</p> <p>3) Term of Office</p> <p>a) The term of office of all Board members, except the president and president-elect, shall be three years, with a maximum of two consecutive terms.</p>	<p>1) Composition</p> <p>a) The Council of the College shall be comprised of:</p> <p>i) eight members elected from the register of practicing registered nurses the subregister of registered nurses: registered nurse and registered nurse (interim practice) membership classes in accordance with bylaw II of the College;</p> <p>ii) two public representatives appointed by the Council in accordance with the Council policy on the appointment of public representatives;</p> <p>iii) subject to clause (b), two public representatives appointed by the Minister; and</p> <p>iv) the executive director CEO/Registrar as an <i>ex officio</i>, non-voting Council member.</p> <p>b) If the Minister has failed to appoint a public representative within three (3) months of the date the College provides written notification of a vacancy, the Council may appoint a public representative to fill the vacancy.</p> <p>c) Transitional provisions are set out in Appendix 'A', and the Council composition will be adjusted in accordance with the plan to 2018 when the composition as set out in section 2(a) is achieved.</p> <p>2) Election of the Council Chair-Elect</p> <p>a) The Council Chair-Elect shall be elected by the Council from among the registered nurse Council members.</p> <p>3) Term of Office</p> <p>a) The term of office of all Council members, except the Council Chair president and Council Chair-Elect president-elect, shall be three years, with a maximum of two consecutive terms.</p>

- b) A Board member who has served two consecutive terms may once again seek election after at least two years has elapsed since the expiry of their last term.
- c) The term of the president-elect shall be two years, followed by a two-year term as president. Terms served as president-elect and president may cause a Council member to exceed the terms set out in (a), and is addressed in Board policy.
- d) Subject to (e) and (f) no member may hold the office of president or president-elect for more than one term.
- e) If the president is unable to complete his or her term, the president-elect will move into the position of president and will serve the balance of the president's term, followed by the full term the president-elect would have served as president at the end of his or her original term as president-elect. A new president-elect will be elected by the Board from the registered nurse members of the Board.
- f) If the president-elect is unable to complete his or her term, the Board will elect a president-elect from the registered nurse members of the Board to complete the balance of the president-elect's term, and that individual will then serve a full term president-elect.

4) Eligibility

- a) All members on the register of practising registered nurses who are in good standing are eligible for election to the Council, except:

- b) A **Council** member who has served two consecutive terms may seek election after at least two years has elapsed since the expiry of their last term.
- c) The term of the **Council Chair-Elect** shall be two years, followed by a two-year term as ~~president~~ **Council Chair**. Terms served as ~~president-elect~~ **Council Chair-Elect** and ~~president~~ **Council Chair** may cause a Council member to exceed the terms set out in (a) above, and is addressed in **Council** policy.
- d) Subject to (e) and (f) **below**, no member may hold the office of **Council Chair or Council Chair-Elect** for more than one term
- e) If the **Council Chair** is unable to complete his or her term, the **Council Chair-Elect** will move into the position of ~~Chair~~ ~~president~~ and will serve the balance of the **Council Chair's** term, followed by the full term the **Council Chair-Elect** would have served as **Council Chair** at the end of his or her original term as **Council Chair-Elect**. A new **Council Chair-Elect** will be elected by the **Council** from the registered nurse members of the **Council**.
- f) If the **Council Chair-Elect** is unable to complete his or her term, the **Council** will elect a **Council Chair-Elect** from the ~~registered nurse~~ members of the **Council** to complete the balance of the **Council Chair-Elect's** term, and that individual will then serve a full term **Council Chair-Elect**.

4) Eligibility

- a) All members on the **subregister** of ~~practising~~ registered nurses: **registered nurse and registered nurse (interim practice) membership classes** who are in good standing are eligible for election to the Council, except:

<ul style="list-style-type: none"> i) employees of the college; ii) members residing and working outside of Manitoba; iii) a member who has completed two consecutive terms as a Board member, where less than two years has passed since the completion of the last term; iv) a member who has served as the president, where less than two years has passed since the completion of the term as president. <p>b) For greater clarity in 4 a) ii) where a member works in Manitoba, but resides outside of Manitoba, the member’s work address shall be deemed to be the member’s address for the purpose of determining the member’s eligibility to seek election to the Board.</p>	<ul style="list-style-type: none"> i) employees of the college; ii) members residing and working outside of Manitoba; iii) a member who has completed two consecutive terms as a Council member, where less than two years has passed since the completion of the last term; iv) a member who has served as the president Council Chair, where less than two years has passed since the completion of the term as president Council Chair. <p>b) For greater clarity in section 4 For the purposes of 4(a)(ii) above, where a member works in Manitoba, but resides outside of Manitoba, the member’s work address shall be deemed to be the member’s address for the purpose of determining the member’s eligibility to seek election to the Council.</p>
<p>Current Bylaw II - Election of Council Members</p>	<p>Proposed Bylaw II - Election of Council Members</p>
<p>1) Definitions In this bylaw, “elected Board member” means those Board members elected pursuant to clause 1(a)(i) of bylaw I of the College.</p> <p>2) Electoral District The provincial boundaries shall serve as the electoral district.</p> <p>3) Frequency of Board Member Elections</p> <ul style="list-style-type: none"> a) Commencing in 2016 and every third year thereafter, there shall be an election for RN Board members. b) Commencing in 2017 and every third year thereafter, there shall be an election for RN Board members. <p>4) Nominations</p> <ul style="list-style-type: none"> a) Nomination of a candidate for election as a Board member requires the written consent of 	<p>1) Definitions In this bylaw, “elected Council member” means those Council members elected pursuant to section 1(a)(i) of bylaw I of the College.</p> <p>2) Electoral Boundary The provincial boundaries shall serve as the electoral boundary.</p> <p>3) Frequency of Council Member Elections</p> <ul style="list-style-type: none"> a) Commencing in 2019 and every third year thereafter, there shall be an election for those RN registered nurse Council members whose terms expire that year. b) Commencing in 2020 and every third year thereafter, there shall be an election for those RN registered nurse Council members whose terms expire that year. <p>4) Nominations</p> <ul style="list-style-type: none"> a) Nomination of a candidate for election as a Council member requires the written consent

the nominee and the signatures of at least three members of the college who are on the register of practising registered nurses or on the register of non-practising members. Members who neither live nor work in Manitoba may nominate a candidate for election as a Board member, and shall have their most recent Manitoba residential or employer address used for this purpose.

- b) To be valid, a nomination must be in writing on the form provided by the College and must be received by the executive director no later than the date fixed for receiving nominations.
- c) At least 60 days before the date fixed by the Board for receiving nominations for any election, the executive director shall publish or shall send to every member of the College eligible to nominate candidates a notice:
 - i) advising of the election date;
 - ii) seeking nominations;
 - iii) advising of the last date for receiving nominations;
 - iv) including the nominating form provided by the College.

5) Election by Acclamation

Where the number of candidates nominated equals the number of Board members to be elected, that candidate or those candidates so nominated shall be declared duly elected and the president shall write to the candidate(s) confirming the election.

6) Insufficient Number of Candidates

If the number of candidates nominated is less than the number of Board members to be elected, the Governance Committee's sub-committee on nominations shall, within seven days after the date fixed as the deadline for receiving nominations,

of the nominee and the signatures of at least three members of the College who are on the ~~register of practising registered nurses or on the register of non-practising members~~ **subregister of registered nurses: registered nurse and registered nurse (interim practice) membership classes.**

Members who neither live nor work in Manitoba may nominate a candidate for election as a **Council** member, and shall have their most recent Manitoba residential or employer address used for this purpose.

- b) To be valid, a nomination must be in writing on the **nomination** form provided by the College and must be received by the ~~executive director~~ **CEO/Registrar** no later than the date fixed for receiving nominations.
- c) At least 60 days before the date fixed by the **Council** for receiving nominations for any election, the **CEO/Registrar** shall publish or ~~shall~~ send to every member of the College eligible to nominate candidates a notice:
 - i) advising of the election date;
 - ii) seeking nominations;
 - iii) advising of the last date for receiving nominations;
 - iv) including the **nomination** form ~~provided by the College.~~

5) Election by Acclamation

Where the number of candidates nominated equals the number of **Council** members to be elected, that candidate(s) or those candidates so nominated shall be declared duly elected and the **Council Chair** shall ~~write to~~ **notify** the candidate(s) confirming the election.

6) Insufficient Number of Candidates

If the number of candidates nominated is less than the number of **Council** members to be elected, the Governance Committee's sub-committee on nominations shall, within seven days after the date fixed as the deadline for receiving nominations,

nominate from amongst the eligible members a sufficient number of consenting candidates so that the total nominations will be at least equal to but not greater than twice the number of Board members to be elected in that election year.

7) Right to Vote

Each member on the register of practising registered nurses and each member on the register of non-practising members who resides in Manitoba is entitled to vote in an election of Board member or members. Each member is entitled to one vote to be cast on the ballot received from the college. Where a member works in Manitoba, but resides outside of Manitoba, the member's Manitoba work address shall be deemed to be the member's address for the purpose of voting. Where a member neither resides nor works in Manitoba, the address of their most recent Manitoba employer shall be deemed to be the member's address for the purpose of voting.

8) Preparation of Ballot

- a) Voting shall be by electronic ballot forwarded from the College to each member of the College who is eligible to vote in the election, no later than 30 days prior to the election date.
- b) A ballot shall be prepared with the surnames of the candidates appearing in randomized order for each voter.
- c) A website link to the electronic ballot shall be sent to each regulated member at the email address in the registration data base.
- d) If there is a technological malfunction which would or could make the receipt of ballots under this section impossible, the returning officer may make any rules for the

nominate from amongst the eligible members a sufficient number of consenting candidates so that the total nominations will be at least equal to but not greater than twice the number of **Council** members to be elected in that election year.

7) Right to Vote

Each member on the **subregister of registered nurses: registered nurse and registered nurse (interim practice) membership classes** ~~and each member on the register of non-practising members~~ who resides in Manitoba is entitled to vote in an election of **Council** member or members. Each member is entitled to one vote to be cast on the ballot received from the College. Where a member works in Manitoba, but resides outside of Manitoba, the member's Manitoba work address shall be deemed to be the member's address for the purpose of voting. Where a member ~~neither~~ **no longer** resides ~~nor~~ works in Manitoba, the address of their most recent Manitoba employer shall be deemed to be the member's address for the purpose of voting.

8) Preparation of Ballot

- a) Voting shall be by electronic ballot forwarded from the College to each ~~member~~ **eligible voter** ~~of the College who is eligible to vote in the election~~, no later than 30 days prior to the election date.
- b) A ballot shall be prepared with the surnames of the candidates appearing in randomized order for each voter.
- c) A website link to the electronic ballot shall be sent to each ~~regulated member~~ **eligible voter** at the email address in the registration data base.
- d) If there is a technological malfunction which would or could make the **distribution, casting or** receipt of ballots under this section impossible, the returning officer may

distribution, casting and receipt of ballots that are considered necessary in the circumstances.

9) Returning Officer & Scrutineer

- a) Prior to the election, the Board shall appoint a public representative member of the Board to act as returning officer, and one public representative member of the Board to act as scrutineer.
- b) The returning officer shall receive ballots up to the hour and date fixed by the Board as the deadline for submission of ballots.

10) Tabulation of Ballots

- a) Ballots will be tabulated on the first business day following the deadline for the receipt of ballots. If the date must be changed, candidates will be advised as soon as possible of the new date and time.
- b) The tabulation of ballots shall be carried out by the returning officer under the supervision of a scrutineer. The candidate(s) receiving the greatest number of votes in an election are the successful candidates.

11) Procedure on Equality of Votes

In situations where there is an equality of votes and there are more candidates than seats to be filled, a by-election shall be held.

12) Right to Verify Tabulation Results

Candidates shall have the right to verify any online vote tabulation results within three (3) business days of the day that the candidates are notified of the election results.

13) Notice of Results

- a) The returning officer shall promptly provide the election results to the candidates and shall cause a notice of the members of the college elected as Board members to be published.

make any rules for the distribution, casting and receipt of ballots that are considered necessary in the circumstances.

9) Returning Officer & Scrutineer

- a) Prior to the election, the **Council** shall appoint a public representative member of the **Council** to act as returning officer, ~~and one public representative member of the Council to act as scrutineer.~~
- b) The returning officer shall receive ballots up to the hour and date fixed by the **Council** as the deadline for submission of ballots.

10) Tabulation of Ballots

- a) Ballots will be tabulated on the first business day following the deadline for the receipt of ballots. If the date must be changed, candidates will be advised as soon as possible of the new date and time.
- b) The tabulation of ballots shall be ~~carried out by~~ **sent to** the returning officer ~~under the supervision of a scrutineer.~~ The candidate(s) receiving the greatest number of votes in an election are the successful candidates.

11) Procedure on Equality of Votes

In situations where there is an equality of votes and there are more candidates than seats to be filled, a by-election shall be held.

12) Right to Verify Tabulation Results

Candidates shall have the right to verify any online vote tabulation results within three business days of the day that the candidates are notified of the election results.

13) Notice of Results

- a) **Following the election,** the returning officer shall promptly provide the election results to the candidates and shall **publish:** ~~cause a notice of the members of the College elected as~~ **Council** members to be published.

- b) The following information shall be published in the College newsletter and on the College website following the election:
 - i) The names of all elected representatives;
 - ii) The name of the returning officer;
 - iii) Statistical information, including the total number of distributed ballots and the total number of ballots returned; and
- c) All information pertaining to election results shall be made available to any member of the College on request.

14) Taking Office

- a) Subject to subsection (b), elected Board members and the president-elect of the college shall take office on the 1st day of August in the year of their election.
- b) Board members elected or appointed in mid-term to fill a vacancy shall take office forthwith.

15) Cease to be a Board Member

- a) Any Board member may resign at any time by written notice to the president.
- b) Any Board member ceases to be a Board member if he or she:
 - i) is a member residing and working outside of Manitoba;
 - ii) resigns;
 - iii) becomes an employee of the college;
 - iv) dies.
- c) Where any Board member
 - i) has a finding in accordance with s.42 of the Act; or
 - ii) Is convicted of an offence punishable by more than six months imprisonment or is sentenced to a term of imprisonment, whether conditional or otherwise,

- ~~b) The following information shall be published in the College newsletter and on the College website following the election:~~
 - i) the names of all elected representatives;
 - ii) the name of the returning officer;
 - iii) statistical information, including the total number of distributed ballots and the total number of ballots returned; and
- c) All information pertaining to election results shall be made available to any member of the College on request.

14) Taking Office

- a) Subject to section (b) **below**, elected **Council** members and the **Council Chair-Elect** ~~president-elect~~ of the College shall take office on the 1st day of August in the year of their election.
- b) **Council** members elected or appointed in mid-term to fill a vacancy shall take office forthwith.

15) Cease to be a Council Member

- a) Any **Council** member may resign at any time by written notice to the **Chair**.
- b) Any **Council** member ceases to be a **Council** member if he or she:
 - i) is a member residing and working outside of Manitoba;
 - ii) resigns;
 - iii) becomes an employee of the college;
 - iv) dies.
- c) Where any **Council** member
 - i) has a finding in accordance with section **124(2) s.42** of *The Regulated Health Professions Act*; or
 - ii) is convicted of an **indictable** offence ~~punishable by more than six months imprisonment~~ or is sentenced to a term of imprisonment, ~~whether conditional or otherwise~~

he or she ceases to be a member of the Board, unless reinstated by resolution of the Board passed at one of the next two regularly scheduled meetings of the Board.

- d) When a person ceases to be a Board member, all Board and committee appointments held by that person shall be declared vacant.
- e) The Board, by a three-quarters majority vote, may remove any Board member who fails, refuses or is unable to fulfill the duties of a Board member, and such removal also applies to participation on the committees of the Board to which that Board member is appointed.

16) Vacancy on the Board

- a) Subject to clauses (b), (c) and (d), where a vacancy occurs in an elected position on the Board, a by-election shall be held to fill that vacancy and the member elected in the by-election shall hold office during the unexpired term of his or her predecessor.
- b) Where a vacancy occurs in the office of the president, the president-elect shall succeed the president and a new president-elect shall be elected by the Board from among the registered nurse Board members.
- c) Where a vacancy in the office of an elected Board member occurs less than six months before the next scheduled election for that position, the Board may appoint a member to fill the vacancy until the scheduled election for that position occurs, in accordance with policies established by the Board.
- d) Where the vacancy is a public representative Board member, a replacement shall be appointed by the Board to hold office for the balance of the unexpired term of his or her predecessor.

17) By-Election

he or she ceases to be a member of the **Council**, unless reinstated by resolution of the **Council** passed at one of the next two regularly scheduled meetings of the **Council**.

- d) When a person ceases to be a **Council** member, all **Council** and committee appointments held by that person shall be declared vacant.
- e) The **Council**, by a three-quarters majority vote, may remove any **Council** member who fails, refuses or is unable to fulfill the duties of a **Council** member, and such removal also applies to participation on the committees of the **Council** to which that **Council** member is appointed.

16) Vacancy on the Council

- a) Subject to sections (b), (c) and (d) below, where a vacancy occurs in an elected position on the **Council**, a by-election shall be held to fill that vacancy and the member elected in the by-election shall hold office during the unexpired term of his or her predecessor.
- b) Where a vacancy occurs in the office of the **Chair**, the **Chair-elect** shall succeed the ~~president~~ **Council Chair** and a new **Chair-Elect** shall be elected by the **Council** from among the registered nurse Council members.
- c) Where a vacancy in the office of an elected **Council** member occurs less than six months before the next scheduled election for that position, the **Council** may appoint a member to fill the vacancy until the scheduled election for that position occurs, in accordance with policies established by the **Council**.
- d) Where the vacancy is a public representative **Council** member **appointed by the College**, a replacement shall be appointed by the **Council** to hold office for the balance of the unexpired term of his or her predecessor.

17) By-Election

<p>The procedures set forth in sections 4 to 14 also apply to any by-election called.</p>	<p>The procedures set forth in sections 4 to 14 also apply to any by-election.</p>
<p>Current Bylaw III - Officers</p>	<p>Proposed Bylaw III - Officers</p>
<p>1) Officers The officers of the College shall be the president, the president-elect and the executive director, <i>ex officio</i>.</p> <p>2) President and President-Elect The president’s duties and the president-elect’s duties shall be as fixed from time to time by Board policy.</p> <p>3) Executive Director The executive director shall be a registered nurse appointed by and responsible to the Board, and shall perform all duties prescribed by the Act, regulations, by-laws and policies.</p> <p>4) Prescribe Forms The executive director is authorized to prescribe such forms, certificates or other documents as may be required for the purposes of the Act, the regulations, or the bylaws.</p>	<p>1) Officers The officers of the College shall be the president, the president-elect and the executive director, Council Chair, Council Chair-Elect and the CEO/Registrar, <i>ex officio</i>.</p> <p>2) Chair and Chair-Elect The Chair duties and the Chair-Elect’s duties shall be as fixed from time to time by Council policy.</p> <p>3) Chief Executive Officer/Registrar The Chief Executive Officer/Registrar shall be a registered nurse appointed by and responsible to the Council, and shall perform all duties prescribed by the Act, regulations, by-laws and policies.</p> <p>4) Prescribe Forms The CEO/Registrar is authorized to prescribe such forms, certificates or other documents as may be required for the purposes of the Act, the regulations, or the bylaws.</p>
<p>Current Bylaw IV - Meetings of the College</p>	<p>Proposed Bylaw IV - Meetings of the College</p>
<p>1) Annual General Meeting</p> <p>a) The annual general meeting of the College shall be held at a date, time and place to be determined by the Board, and the agenda for the meeting shall be set by the Board.</p> <p>b) At least 30 days before the date of the annual general meeting notice of the annual general meeting shall be published, and the annual report and agenda of the annual general meeting shall be available to members.</p> <p>2) Special General Meetings Notice of a special general meeting of the College shall state the business to be considered at the</p>	<p>1) Annual General Meeting</p> <p>a) The annual general meeting of the College shall be held at a date, time and place to be determined by the Council, and the agenda for the meeting shall be set by the Council.</p> <p>b) At least 30 days before the date of the annual general meeting notice of the annual general meeting shall be published, and the annual report and agenda of the annual general meeting shall be available to members.</p> <p>2) Special General Meetings Notice of a special general meeting of the College shall state the business to be considered at the</p>

meeting, and the business to be transacted at a special general meeting of the College shall be limited to that specified in the notice.

3) Quorum

A quorum for any annual general meeting or special general meeting of the College shall be the number of members on all practising RN registers and on the register of non-practising members in attendance at the meeting.

4) Scrutineers at Meetings

Before an election is held or any vote is taken at an annual general meeting:

- a) the chair of the meeting shall appoint scrutineers, who are not voting members of the College, who are responsible to distribute and collect ballots, to count the votes and to report the results in writing to the chair of the meeting.
- b) the executive director shall give each scrutineer a list of the members entitled to vote at the meeting together with the total number of votes at the meeting.

5) Voting at Annual General Meeting or Special General Meeting

- a) At each annual general meeting or special general meeting of the College, the voting body shall consist of the members on all practising RN registers and on the register of non-practising members in attendance at the meeting.

meeting, and the business to be transacted at a special general meeting of the College shall be limited to that specified in the notice.

3) Quorum

A quorum for any annual general meeting or special general meeting of the College shall be the number of members on **the subregister of registered nurses: registered nurse and registered nurse (interim practice) membership classes** ~~all practising RN registers and on the register of non-practising members~~ in attendance at the meeting.

4) Scrutineers at Meetings

Before an election is held or any vote is taken at an annual general meeting:

- a) the chair of the meeting shall appoint scrutineers, who are not voting members of the College, who are responsible to distribute and collect ballots, to count the votes and to report the results in writing to the chair of the meeting. **The Council shall appoint one scrutineer as the chief scrutineer.**
- b) the **CEO/Registrar** shall give **the chief scrutineer** ~~a list of the members entitled to vote at the meeting together with the total number of those members registered to~~ votes at the meeting.

5) Voting at Annual General Meeting or Special General Meeting

- a) At each annual general meeting or special general meeting of the College, the voting body shall consist of the members **on the subregister of registered nurses: registered nurse and registered nurse (interim practice) membership classes** ~~on all practising RN registers and on the register of non-practising members~~ in attendance at the meeting.

b) At any annual general meeting or special general meeting of the College, each member on any of the practising RN registers and each member on the register of non-practising members in attendance at the meeting shall be entitled to one vote.

c) Eligibility to vote at an annual general meeting or special general meeting shall be determined by presentation of a current registration on a practising RN register or the register of non-practising members.

d) Voting shall be by a show of hands, provided that at any time before a vote is taken, the chair may order or a member with the right to vote may move that a ballot vote be held. In any voting by a show of hands, the chair of the meeting, with the assistance of the scrutineers if necessary, shall make such count of the votes given by a show of hands as he or she may consider necessary and shall decide the results. The chair's decision shall be final.

e) In the case of a tie vote upon a motion or resolution, the chair of the meeting may cast the deciding vote.

6) Parliamentary Authority

a) Subject to the ability to amend or suspend the procedural rules by a two-thirds vote of those entitled to vote at the meeting, the procedural rules of the College shall apply to every annual general and special general meeting of the College.

b) At all annual general and special general meetings of the College, any points of procedure not specifically provided for in the procedural rules of the College shall be decided

b) At any annual general meeting or special general meeting of the College, each member on **the subregister of registered nurses: registered nurse and registered nurse (interim practice) membership classes** ~~any of the practising RN registers and each member on the register of non-practising members~~ in attendance at the meeting, **either in-person or electronically**, shall be entitled to one vote.

c) Eligibility to vote at an annual general meeting or special general meeting shall be determined **based on verification of registration in the College's registration database.**

d) Voting shall be by a show of hands **for those present in the room, and by electronic voting for those present online**, provided that at any time before a vote is taken, the chair may order or a member with the right to vote may move that a ballot vote be held. In any voting by a show of hands, the chair of the meeting, with the assistance of the scrutineers if necessary, shall make such count of the votes given by a show of hands as he or she may consider necessary and shall decide the results. The chair's decision shall be final.

e) In the case of a tie vote upon a motion or resolution, the chair of the meeting may cast the deciding vote.

6) Parliamentary Authority

a) Subject to the ability to amend or suspend the procedural rules by a two-thirds vote of those entitled to vote at the meeting, the procedural rules of the College shall apply to every annual general and special general meeting of the College.

b) At all annual general and special general meetings of the College, any points of procedure not specifically provided for in the procedural rules of the College shall be decided

<p>by the procedure as set forth in Robert’s Rules of Order Newly Revised, current edition.</p>	<p>by the procedure as set forth in <i>Robert’s Rules of Order Newly Revised</i>, current edition.</p>
<p>Current Bylaw V – Board Meetings</p>	<p>Proposed Bylaw V – Council Meetings</p>
<p>1) Board Meetings</p> <ul style="list-style-type: none"> a) Regular, special and emergency Board meetings shall be held at such times and places and with such notice to Board members as may be fixed from time to time by Board policy. b) The board shall have at least four regular meetings during each calendar year, held one in each of the quarters of the calendar year, if reasonably possible. c) The Board may by resolution determine to hold a regular meeting by teleconference/videoconference. d) In the case of a regular meeting, notice of the meeting shall be sent to each Board member at least ten days in advance of it. The executive director shall include with the notice an agenda of matters for decision which are to be dealt with at the meeting. <p>2) Quorum</p> <ul style="list-style-type: none"> a) Unless specifically provided for otherwise under the Act or the Regulations, a majority of Board members constitutes a quorum for any meeting of the Board and a majority of committee members constitutes a quorum for a meeting of a committee. b) In determining quorum of the Board or a committee, the total number of members shall be considered, and not be reduced as a result of any vacancy. <p>3) Board Meetings</p> <p>Regular, special and emergency Board meetings shall be held at such times and places and with such notice to Board members as may be fixed from time to time by Board policy.</p>	<p>1) Council Meetings</p> <ul style="list-style-type: none"> a) Regular, special and emergency Council meetings shall be held at such times and places and with such notice to Council members as may be fixed from time to time by Council policy. b) The Council shall have at least four regular meetings during each calendar year, held one in each of the quarters of the calendar year, if reasonably possible. c) The Council may by resolution determine to hold a regular meeting by teleconference/videoconference or any manner of virtual communication. d) In the case of a regular meeting, notice of the meeting shall be sent to each Council member at least seven days in advance of it. The executive director CEO/Registrar shall include with the notice an agenda of matters for decision which are to be dealt with at the meeting. <p>2) Quorum</p> <ul style="list-style-type: none"> a) Unless specifically provided for otherwise under the Act or the Regulations, a majority of Council members constitutes a quorum for any meeting of the Council and a majority of committee members constitutes a quorum for a meeting of a committee. b) In determining quorum of the Council or a committee, the total number of members shall be considered, and not be reduced as a result of any vacancy. <p>3) Council Meetings</p> <p>Regular, special and emergency Council meetings shall be held at such times and places and with such notice to Council members as may be fixed from time to time by Council policy.</p>

<p>Current Bylaw VI – Remuneration of Board Members</p>	<p>Proposed Bylaw VI – Remuneration of Council Members</p>
<p>1) General Board members attending meetings of the Board or of any committee of the Board shall be paid remuneration, living expenses and travel expenses at such rates and in accordance with such policies as may be fixed from time to time by the board.</p>	<p>1) General Council members attending meetings of the Council or of any committee of the Council shall be paid remuneration living expenses and travel expenses at such rates and in accordance with such policies as may be fixed from time to time by the Council.</p>
<p>Current Bylaw VII – Ad Hoc Committees</p>	<p>Proposed Bylaw VII – Ad Hoc Committees</p>
<p>1) Ad Hoc Committees</p> <p>a) Ad hoc committees may be appointed by the Board for a specific purpose on precise terms of reference which state that the committee shall cease to function upon completion of the specific task.</p> <p>b) The Board shall establish for ad hoc committees:</p> <ul style="list-style-type: none"> i) terms of reference; ii) membership and term of appointment; iii) chairperson; iv) budget allocation 	<p>1) Ad Hoc Committees</p> <p>a) Ad hoc committees may be appointed by the Council for a specific purpose on precise terms of reference which state that the committee shall cease to function upon completion of the specific task.</p> <p>b) The Council shall establish for ad hoc committees:</p> <ul style="list-style-type: none"> i) terms of reference; ii) membership and term of appointment; iii) chairperson; iv) budget allocation.
<p>Current Bylaw VIII – Registration Fees</p>	<p>Proposed Bylaw VIII – Registration Fees</p>
<p>1) Registration Fees – in effect beginning with the 2017 registration year</p> <p>a) The registration fees are hereby prescribed and shall be payable annually by members to the College.</p> <p><u>Registration Fees</u></p> <p>Register of Practising Registered Nurses \$332.47 + GST</p> <p>Register of Non-Practising Members \$95.26 + GST</p> <p>Register of Graduate Nurses – for each four month period \$110.82 + GST</p>	<p>The fees for application and registration shall be set by the Council from time to time, and will be communicated to members.</p>

<p>Register of Extended Practice (in addition to the Practising Registered Nurse Fee) \$0</p> <p>2) Registration Fees – in effect beginning with the 2018 registration year</p> <p>a) The registration fees are hereby prescribed and shall be payable annually by members to the College.</p> <p><u>Registration Fees</u></p> <p>Register of Practising Registered Nurses \$357.47 + GST</p> <p>Register of Non-Practising Members \$95.26 + GST</p> <p>Register of Graduate Nurses – for each four month period \$119.15 + GST</p> <p>Register of Extended Practice (in addition to the Practising Registered Nurse Fee) \$0</p>	
<p>Current Bylaw IX - Other Fees</p>	<p>N/A</p>
<p>1) Other Fees</p> <p>The following fees are for College services:</p> <ul style="list-style-type: none"> i) application fee to be paid by applicants for registration with the College: \$150.00; ii) assessment fee of \$200.00 for applicants who have received their nursing education in Canada; iii) assessment fee of \$350.00 for applicants who have received their nursing education outside Canada; iv) application processing fees to be paid by applicants for conversion of registration: \$50.00; v) application to vary terms and conditions: \$50.00; vi) a verification fee to be paid by persons requesting the endorsement, verification or 	

<p>certification of registration for the purpose of registration in another province, a territory or another country: \$50.00;</p> <p>vii) an administrative fee to be paid by persons requesting copies of transcripts on file: \$30.00;</p> <p>viii) In accordance with s.19 and s.59 of the Act a person who is otherwise entitled to reinstatement of his or her certificate of practice shall pay a fine of:</p> <p>ix) \$500.00 for each calendar year or part thereof during which the applicant, while not a member,</p> <p>(1) used a title, the use of which was restricted to members;</p> <p>(2) held himself or herself out as a member or held himself or herself out as qualified to practice in Manitoba as a registered nurse in breach of section s.3 of the Act</p> <p>(3) practiced as a registered nurse under the Act</p>	
<p>Current Bylaw X – Corporate Matters</p>	<p>Proposed Bylaw IX – Corporate Matters</p>
<p>1) Head Office The head office of the College shall be at the City of Winnipeg in Manitoba.</p> <p>2) Corporate Seal The seal of the College shall be in such form as may be prescribed by the Board and shall have the words the “College of Registered Nurses of Manitoba” endorsed thereon.</p> <p>3) Fiscal Year The fiscal year of the College shall end on December 31 in each year.</p> <p>4) Auditor Annually, the Board shall appoint by resolution an auditor(s) of the College, who shall, at least once in every year, as soon as possible after the end of the</p>	<p>1) Head Office The head office of the College shall be in Winnipeg Manitoba.</p> <p>2) Corporate Seal The seal of the College shall be in such form as may be prescribed by the Council and shall have the words the “College of Registered Nurses of Manitoba” endorsed thereon.</p> <p>3) Fiscal Year The fiscal year of the College shall end on December 31 in each year.</p> <p>4) Auditor Annually, The Council shall annually appoint by resolution an auditor(s) of the College, who shall, at least once in every year, as soon as possible after the end of the fiscal year, examine the accounts of</p>

<p>fiscal year, examine the accounts of the College and shall report thereon to the Board.</p> <p>5) Signing Officers The signing officers of the College shall be designated by the Board.</p>	<p>the College and shall report thereon to the Council.</p> <p>5) Signing Officers The signing officers of the College shall be designated by the Council.</p>
<p>Current Bylaw XI - Response to College Correspondence</p>	<p>Proposed Bylaw X - Response to College Correspondence</p>
<p>1) College’s Correspondence When the executive director of the College makes a formal request in writing to a member, that member shall have 30 days from the date of the correspondence to reply in writing, with all the requested information.</p> <p>2) Reminder Correspondence When reminder correspondence is sent to a member from the College, and the member fails to respond in writing within fifteen days from the date stipulated in the reminder correspondence, the member may be referred to the Investigation Committee.</p>	<p>1) College’s Correspondence with Members When the executive director CEO/Registrar of the College makes a formal written request for information in writing to a member, unless stated otherwise in the request, that member shall have 30 14 days from the date of the correspondence to reply in writing, with all the requested information.</p> <p>2) Reminder Correspondence When reminder correspondence is sent to a member from the College, and the member fails to respond in writing within fifteen days from the date stipulated in the reminder correspondence, the member may be referred to the Investigation Committee.</p>
<p>Current Bylaw XII - Reporting Changes</p>	<p>Proposed Bylaw XI - Reporting Changes</p>
<p>1) Within 30 days of a change, each member shall report to the College:</p> <ul style="list-style-type: none"> a) any change of name; b) any change of address, telephone number, facsimile number or electronic mail address. 	<p>1) Within 30 days of a change, each member shall report to the College:</p> <ul style="list-style-type: none"> a) any change of name; b) any change of their address, telephone number, facsimile number or electronic mail address.
	<p>Proposed Bylaw XII -Renewal of Certificate of Practice</p>
	<p>1) In order to be eligible to renew a certificate of practice, a member must:</p> <ul style="list-style-type: none"> a) annually submit a complete application between October 1 and December 1; b) have paid all outstanding money owed to the College.

	<p>2) Members who have not met all the requirements for renewal in the time period set out in (1) above will be required to apply for reinstatement.</p>
	<p>Proposed Bylaw XIII - Health Professions Corporations</p>
	<p>1) Applications</p> <ul style="list-style-type: none"> a) An application for an initial permit or renewal of a permit for a Health Profession Corporation shall be made in accordance with the policy for health professions corporations. b) An application for an initial permit by a health profession corporation shall be subject to applicable fees. <p>2) Notice of Change</p> <ul style="list-style-type: none"> a) A Corporation appearing on the Health Profession Corporation Registry shall give notice to the CEO/Registrar within 30 days of: <ul style="list-style-type: none"> i) any change of name; ii) any change in directors; iii) any change in officers; iv) any change in voting shareholders; v) any change in non-voting shareholders; or vi) any change of address, telephone number, facsimile number or electronic mail address.