



College of
Registered Nurses
of Manitoba

Criminal Record Checks for Registration

Registration Fact Sheet

The Registered Nurses Regulation requires that a nationwide criminal record check be submitted by everyone applying to register to practice in Manitoba. Criminal record checks must be obtained from all countries that you resided in during the six months prior to submitting an application for registration.

Required information

- Canadian residents must submit a Canadian Police Information Center (CPIC) check.
- Criminal record checks must include a vulnerable sector search.
- Please ensure all current, former, alias and other names used are shown on the criminal record check.
- If you currently reside or have recently resided (within the last six months) outside of Canada you must provide a criminal record search based on a nationwide search from the appropriate law enforcement agency in that country. This process may include submitting fingerprints. The police agency in that jurisdiction can provide you with more information on the process and any fees that must be paid.
- A criminal record check submitted with an application for registration must be dated within the previous six months. Criminal record checks are considered valid for one year from the date they were performed.

Arranging to have a criminal record check completed

Contact your local police agency to obtain a criminal record check. Residents of Altona, Brandon, Morden, Rivers, Winnipeg and Winkler must contact their local police service. We will accept the Online Police Information Check from the Winnipeg Police Service. All other applicants must go through their nearest Royal Canadian Mounted Police (RCMP) detachments.

If you resided in other parts of Canada within the last six months you can contact your nearest police agency or the RCMP.

If you resided in the United States within the last six months you must submit a nationwide search which is available through the Federal Bureau of Investigations (FBI). For more information please see www.fbi.gov.

If you resided in the Phillipines within the last six months you must submit the search provided by the National Bureau of Investigations (NBI).

Submitting your criminal record check to the College

Once the criminal record check has been performed, you will need to arrange for the College to receive an original copy of the results. Faxes, photocopies and scanned copies will not be accepted.

In Canada, if a record exists in the National Repository, it cannot be disclosed unless verified by fingerprint comparison. In this case, the police agency will advise you of the steps you must take to obtain this record. This process may take up to 24 weeks.

If the results of your criminal record check discloses a criminal record, we will advise you of the necessary next steps.

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For more information please contact
our registration services team at

204-774-3477

800-665-2027 (Manitoba toll-free)

This publication is provided for general information. For more specific information see our *Standards of Practice for Registered Nurses*, the Canadian Nurses Association *Code of Ethics for Registered Nurses* and the *Registered Nurses Act and Regulations*.

Our publications are available on our website at www.crnmb.ca