



## Standing Rules for 2023 AGM

- 1) The current edition of Robert's Rules of Order, Newly Revised is the parliamentary authority in all instances not covered by College bylaws, and/or policies.
- 2) Meetings of the College are conducted in a harassment free, respectful environment. Cell phones and pagers are to be muted or turned off during the meeting.
- 3) Motions:
  - a) Motions may be introduced by any voting member using the online Q&A function.
  - b) Motions must be in writing and submitted online using the Q&A function and include a mover and a seconder. Motions submitted online will be read aloud.
- 4) Debate:
  - a) The voting member who introduces the motion online shall state their name and is entitled to speak first in the debate.
  - b) Voting members of the assembly are entitled to speak only once, for a maximum of two minutes, on a debatable motion, unless permission to the contrary is given by the assembly.
  - c) All comments are to be directed to the chair of the meeting. Online comments submitted via the Q&A function will be received and read aloud.
  - d) Total debate shall not exceed 15 minutes unless two thirds of the voting members decide to extend debate.
- 5) Voting:
  - a) The voting body shall consist of College members, who are in good standing and whose names are on a register of the College and who have paid the fees provided for in the bylaws. Only voting members may make motions and vote on an issue.
  - b) Members participating online will use the poll function to cast their votes.
  - c) Motions are decided by a majority vote unless otherwise indicated. A majority vote is more than half of the members present and voting on an issue.
  - d) In the case of a tie vote, the chair of the meeting may cast the deciding vote.
  - e) Online Participation:
    - a. The number of online voting members will be noted at the beginning of the meeting in the credentials report.
    - b. Online voting members will be muted during the meeting but can submit questions, participate in debate and make motions using the Q&A function. Members will have 45 seconds to cast their votes.
    - c. Registration packages will be emailed in advance of the meeting and posted on the College's website.
  - f) Participation by Members of the Public:
    - a. Members of the public may only ask questions. They may not make motions, vote or participate in debate.