



Council Meeting

October 3, 2024

12:56 pm to 3:55 pm

Council Meeting Serial #: 2024-04-October

MINUTES

Council Members Present:

Kenneth Molloy, Public Representative, Chair
Cynthia Taylor RN, Chair-Elect
Brenda Janz, RN (*Virtual*)
Cheryl Link, Public Representative
Kristen McGregor, RN
Jason Powell, Public Representative (*Virtual*)
Martha Ross RN(NP)
Naomi Nickerson RN(NP) (*Virtual*)
Oluwatosin Daso, RN (*Virtual*)
Deb Elias RN, CEO/Registrar, Ex-Officio Council Member, non-voting (*Virtual*)

Council Member Regrets:

Joanna Knowlton, Public Representative

College Staff Present:

Leadership Team:

Bryan Buss, Chief Financial Officer
Lori Darragh, Chief of Policy and Strategy
Rhonda Cairns RN, Chief of Quality Practice/Deputy Registrar (*Virtual*)
Suzanne Wowchuk RN, Chief of Regulatory Practices/Deputy Registrar

Staff:

Birgit Dotzlaw, Executive Assistant
Bridget Whipple, Policy Strategist
Denise Nakonechny, Manager of Professional Conduct
Diana Heywood RN, Quality Practice Consultant
Gus Gottfred, Communications Specialist
Liz Wong, Coordinator, Policy & Public Initiatives
Martin Lussier, Manager of Communications
Marie Allan, Quality Practice Project Manager
Miranda Noel RN, Registration Advisor
Tammy Murdoch RN, Manager of Registration Services

Consultants/Guests Present:

Jeff Hirsch, TDS Law, College General Counsel (*In-Person from 12:56 to 2:10 pm*)
Peter Wright, The Planning Group, Consultant (*Virtual from 2:45 to 3:55 pm*)

Recorder:

Birgit Dotzlaw, Executive Assistant

AGENDA ITEM #	AGENDA TOPIC	RELEVANT COUNCIL POLICY	DESCRIPTION / OVERVIEW	DISCUSSION / COUNCIL DECISION / MOTION	ACTIONS REQUIRED
CLOSED SESSION					
		GP-17 Council Meeting Process and Minutes	Council held a Closed Session from 8:30 – 11:13 am in order to discuss the following topics: <ul style="list-style-type: none"> • Education Item: Governance Training • Government Relations Update • Office Lease Update 		
DECISIONS TO BE BROUGHT FORWARD FROM THE CLOSED SESSION					
				There were no decisions from the Closed Session to be brought forward to the public minutes	
IN-CAMERA SESSION					
		GP-17 Council Meeting Process and Minutes	Council held an In-Camera Session from 11:15 am – 12:05 pm in order to discuss the following topics: <ul style="list-style-type: none"> • Legal Matters Update 		
DECISIONS TO BE BROUGHT FORWARD FROM THE IN-CAMERA SESSION					
				There were no decisions from the In-Camera Session to be brought forward to the public minutes.	
1.0 CALL TO ORDER OF OPEN SESSION					
	Welcome & Roll Call	GP-17 Council Meeting Process and Minutes GP-2 Role of the Council and Council Chair	Ken Molloy, Chair, called the Open Session of the October 3, 2024, Council meeting to order at 12:56 pm and advised that quorum is present. # Council members present: 9 # Voting members: 9		
1.1	Land Acknowledgement Statement		Ken Molloy, Chair, read the Land Acknowledgement Statement.		

1.2	Adoption of Agenda	GP-17 Council Meeting Process and Minutes		The October 3, 2024 agenda was approved by consensus as presented with the following revision: <ul style="list-style-type: none"> Remove agenda item #5.0 Office Lease since this was covered in the Closed Session. 	
1.3	Declarations Regarding Conflict of Interest	GP-3 Council Code of Conduct, Confidentiality and Conflict of Interest		Naomi Nickerson noted that agenda item # 2.5 <i>CEO/Registrar's Report</i> includes a section on NPAM She is a member of NPAM but is not on the board or on the conference committee anymore, but is wondering if she may have a potential conflict of interest. Kristen McGregor asked if she may have a potential conflict with agenda item # 2.8 <i>Annual Education Program Reports</i> since she teaches at U of M Chair advised that these items are for information purposes and does not feel the Council members have a conflict of interest, however, if these items are pulled from the Consent Agenda for further discussion, these Council members can excuse themselves from the discussion if they so wish.	
2.0 CONSENT AGENDA					
	Item 2.2 <i>May 31, 2024 AGM Meeting Minutes</i> was pulled from the Consent Agenda for discussion.				
2.1	May 30 2024, Council Meeting Minutes	GP-17 Council Meeting Process and Minutes	The minutes were circulated to Council for review and approval.	MOTION # 2024-10-03-01 Moved by Cynthia Taylor Seconded Martha Ross That the CRNM Council approve the Consent Agenda as presented and all the motions therein. All in favour CARRIED	
2.2	May 31, 2024 AGM Meeting Minutes	GP-17 Council Meeting Process and Minutes	The minutes were circulated to Council for review and approval.		
2.3	August 16, 2024 E-Vote Minutes – Appointment of Council Committees	GP-17 Council Meeting Process and Minutes	The minutes were circulated to Council for review and approval.		

2.4	Chair's Report	GP-2 Role of the Council and Council Chair	The Chair's Report was circulated for information purposes.	The Chair's Report is filed	
2.5	CEO/Registrar's Report	EE-8 Communication and Support to the Council GP-18 Types of Information Provided to Council	The CEO/Registrar's Report was circulated for information purposes.	The CEO/Registrar's Report is filed.	
2.6	Media Report	EE-8 Communication and Support to the Council	The Media Report was circulated for information purposes.		
2.7	Re-Appointment of Practice Auditor		The briefing report <i>Reappointment of Practice Auditor</i> was circulated to the Council for review and approval.	Recommended motion: That the CRNM Council approve the re-appointment as presented.	
2.8	Annual Nursing Education Program Report		The briefing report <i>Annual Nursing Education Program Report</i> was circulated to the Council for review and approval.	Recommended motion: That the CRNM Council accept the annual reports submitted by Brandon University, Red River College Polytechnic, University of Manitoba/University College of the North and Université de Saint-Boniface as evidence the schools are continuing to meet the Education Standards.	

3.0 COMMITTEE REPORTS



3.1 FINANCE COMMITTEE REPORT

		GP-4.3 Finance Committee Terms of Reference	The Finance Committee Report was circulated to the Council for information purposes.	The Finance Committee Report is filed.	
3.11	Financial Condition Report – June 30, 2024		Bryan Buss, CFO, provided a presentation on <i>Q2 2024 – Financial Condition Update</i>	Council held discussion.	
3.12	EE-3 Financial Planning, Execution and Condition - Quarterly Monitoring Report (June 30, 2024)		The briefing report <i>EE-3 Financial Planning/Execution/Condition Quarterly Monitoring Report for the period ended June 30, 2024</i>	MOTION # 2024-10-03-02 Moved by Kristen McGregor on behalf of the Finance Committee That the CRNM Council approve the quarterly EE-3 Financial Planning/Execution/Condition Monitoring Report for the	

			was circulated to the Council for review and approval. Bryan Buss, CFO, provided an overview.	period ended June 30, 2024, as presented. All in favour CARRIED	
3.2	GOVERNANCE COMMITTEE REPORT				
		GP-4.4 Governance Committee Terms of Reference	The Governance Committee Report was circulated to the Council for information purposes. Cynthia Taylor, Chair, highlighted that Council member feedback is required by October 28, 2024 for the Revised Governance Policy Manual and the attached policies. It is important that the Governance Committee can review the feedback before it brings these policies to Council for approval.	The Governance Committee Report is filed.	
3.3	APPOINTMENTS COMMITTEE REPORT				
		Gp-4.1 Appointments Committee Terms of Reference	The <i>Appointments Committee Report</i> was circulated to Council for information purposes.	The Appointments Committee Report is filed.	
4.0 ITEMS RELATED TO OFFICERS REPORTS					
4.1	2025 Council Meeting Dates		The briefing report <i>2025 Council Meeting Dates</i> was circulated to Council for review and approval. The following dates were proposed for Council meetings in 2025: <ul style="list-style-type: none"> Thursday, March 6, 2025 Thursday, May 29, 2025 Friday, May 30, 2025 (Annual General Meeting) 	Council held discussion. MOTION # 2024-10-03-03 Moved by Naomi Nickerson Seconded by Brenda Janz That the CRNM Council approve the 2025 Council meeting dates as presented with the following amendment: <ul style="list-style-type: none"> Revise December 4, 2025 meeting date to November 27, 2025 All in favour. CARRIED	

			<ul style="list-style-type: none"> Thursday, October 2, 2025 Thursday, December 4, 2025 * <p>*Revised to November 27, 2024)</p> <p>Lori Darragh, Chief of Policy & Strategy, provided an overview of the report.</p>		
4.2	Chief Information Officer (CIO) Role.		Bryan Buss, Chief Financial Officer, provided an update on the Chief Information Officer (CIO) Role.	<p>The College's IT needs and work related to the Data Strategic Imperative have increased. We need an expert in these areas that we currently do not have in house.</p> <p>This will not be a full-time position, and CIO will work on a part time basis.</p> <p>The College has issued an RFP and expect to have the CIO role filled by end of October.</p>	
5.0 OFFICE LEASE UPDATE					
5.1	Office Lease Update		This item was discussed in Council's Closed Session.		
6.0 STRATEGIC PLAN					
6.1	Strategic Dashboard		Lori Darragh, Chief of Strategy and Policy, and Bridget Whipple, Policy Analyst, provided an update and presentation on <i>Strategy Dashboard as of Q2 2024</i>	Council held discussion.	
6.2	Strategic Imperative 1 - Data Strategy		<p>The <i>Strategic Imperatives Status Report October 3, 2024: SI 1 Data Strategy</i> was provided to Council for information purposes.</p> <p>Suzanne Wowchuk, Chief of Regulatory Practice/Deputy Registrar, provided an overview.</p>	There was no further discussion on this item.	

6.3	Strategic Imperative 2 - Continuous Improvement & Customer Orientation		<p>The <i>Strategic Imperatives Status Report October 3, 2024: SI 2 Continuous Improvement & Customer Orientation</i> was provided to Council for information purposes.</p> <p>Bryan Buss, Chief Financial Officer, provided an overview.</p>	There was no further discussion on this item.	
6.4	Strategic Imperative 3 - Health Human Resources Strategy		<p>The <i>Strategic Imperatives Status Report October 3, 2024: SI 3 Health Humna Resource Strategy</i> was provided to Council for information purposes.</p> <p>Rhonda Cairns, Chief of Quality Practice/Deputy Registrar, provided an overview.</p>	There was no further discussion on this item.	
6.5	Strategic Imperative 4 - Reconciliation		<p>The <i>Strategic Imperatives Status Report October 3 2024: SI 4 Reconciliation</i> was provided to Council for information purposes.</p> <p>Lori Darragh, Chief of Policy and Strategy and Martin Lussier, Manager of Communications, provided an overview.</p>	Council held discussion.	
6.6	Land Acknowledgement Statement		<p>The briefing report <i>Land Acknowledgement Statement Update</i> was circulated to Council for information purposes.</p> <p>Martin Lussier, Project Lead, Strategic Imperative 4 - Reconciliation provided an overview of the report and presentation on <i>Land</i></p>	Council held discussion.	

			<p><i>Acknowledgement Statement.</i></p> <p>Further updates will be provided as work on the statement evolves.</p>		
6.7	Strategy Discussion		<p>Peter Wright, Consultant, The Planning Group, provided 3 videos to Council for their review prior to today's meeting:</p> <ol style="list-style-type: none"> 1. CRNM Strategic Planning Process 2. CRNM Strategic Readiness Process 3. CRNM Strategic Plan <p>Peter Wright also provided a presentation on <i>College of Registered Nurses – Council Orientation: Strategic Planning</i></p> <p>He facilitated the strategy discussion with Council.</p>	Council held discussion.	
7.0 ADJOURNMENT					
	GP-17 Council Meeting Process and Minutes			Ken Molloy, Council Chair, adjourned the October 3, 2024 Council meeting at 3:55 pm.	
APPROVAL OF THE OCTOBER 3, 2024, COUNCIL MEETING MINUTES					
			Approved by Council on December 5, 2024	 <hr/> Kenneth Molloy, Council Chair	
				 <hr/> Deb Elias, CEO/Registrar	