

## Proposed Bylaw Changes

In accordance with subsection 222(5) of *The Regulated Health Professions Act*, the College is sharing a copy of proposed changes to the College's bylaws for review and comment.

### Background:

At its December 2024 meeting, the Council of the College of Registered Nurses of Manitoba provided approval-in-principle for proposed amendments in the bylaws. The Council is now inviting feedback from the public and registrants on the proposed changes.

Several changes have been proposed throughout and are explained in the 'explanatory notes' column. Many changes are editorial, with the aim of adding clarity and modernizing language. Other changes include:

1. Adding details to the Election of Council Chair-Elect, particularly when only one nomination is received that meets the eligibility criteria (Section 2.2);
2. Changing the term of office for Council members to 'up to 3 years' (from 3 years) to give the Council the flexibility to stagger term end dates (Section 2.3);
3. Setting out additional eligibility criteria for candidates interested in serving on Council (Sections 2.4 and 2.5);
4. Elaborating the process to be used to sanction or remove a Council Member (Section 3.6);
5. Removing a specified renewal opening date and instead specifying how long the renewal period must be open for. Note: the renewal closing date of December 1 remains unchanged. (Section 13.1); and
6. Adding changes to employer information to the list of things registrants must notify the College about within 30 days (Section 14.2).
7. Updates related to the use of virtual meeting technology for Council meetings and Annual General Meetings (Section 5).

**Please note: Council approved these changes on December 5, 2024 and is recommending their adoption.**

## SIDE BY SIDE OF PROPOSED AMENDMENTS TO THE COLLEGE OF REGISTERED NURSES OF MANITOBA BYLAWS

### How to Interpret this Document:

- The ‘Existing Provision’ column reflects the bylaws as they are currently written.
- The ‘Proposed Amendments’ column reflects the proposed changes to the bylaws
  - Red text signifies changes:
    - **Underlining** reflects a proposed addition
    - **Strikethrough** reflects a proposed deletion
- The ‘Explanatory Notes’ column provides a brief explanation for the proposed additions/deletions/revisions

EXISTING PROVISION	PROPOSED AMENDMENTS	EXPLANATORY NOTES
No existing provision	<p style="text-align: center;"><u>Article 1 – DEFINITIONS</u></p> <p><b><u>1.1 Definitions</u></b>  <u>In these by-laws, unless otherwise stated:</u></p> <p><u>“Act” means The Regulated Health Professions Act C.C.S.M.</u></p> <p><u>“appointed Council position” means a Council position wherein the Council member is appointed in accordance with Article 3 of the bylaws.</u></p> <p><u>“By-Laws” means the by-laws of the College made under section 222 of the Act.</u></p> <p><u>“College” means the College of Registered Nurses of Manitoba.</u></p> <p><u>“Council” means the Council of the College of Registered Nurses of Manitoba.</u></p>	<p>Adds a section pertaining to definitions that apply throughout the bylaws, rather than having terms defined within specific sections</p> <p>Headings changed throughout from roman numeral ‘bylaws’ to numerated ‘articles’</p>

EXISTING PROVISION	PROPOSED AMENDMENTS	EXPLANATORY NOTES
	<p><u>“in good standing” means that the registered nurse’s certificate of practice is current and not suspended.</u></p> <p><u>“member” means a regulated member of the College, except where otherwise stated or when referring to a member of Council or committee.</u></p> <p><u>“Public representative” has the same meaning as subsection 1(1) of the Act.</u></p>	
<p>Bylaw I COUNCIL</p> <p><b>1. Definitions</b></p> <p>In this bylaw, “in good standing” means that the registered nurse’s certificate of practice is current at the time a call for applications has ended</p>	<p>Bylaw+ <u>Article 2</u> - COUNCIL</p> <p><del><b>1. Definitions</b></del></p> <p><del>In this bylaw, “in good standing” means, the registered nurse’s certificate of practice is current at the time a call for applications has ended</del></p>	<p>Definitions removed from this section - now covered in Article 1</p>
<p><b>2. Composition</b></p> <p>a. The Council of the College shall be comprised of:</p> <p>i. Six members appointed from the subregister of registered nurses: registered nurse and registered nurse (interim practice) membership classes in accordance with Bylaw II of the College;</p> <p>ii. Three public representatives appointed by the Council in accordance with the Council policy on the appointment of public representatives;</p> <p>iii. Two public representatives appointed by the Minister; and</p> <p>iv. The CEO/Registrar as an ex officio, non-voting Council member.</p>	<p><b>2.1 Composition</b></p> <p><del>The Council of the College</del> shall be comprised of:</p> <p>a. Six <del>members registered nurses</del> appointed by <u>Council</u> from the subregister of registered nurses: registered nurse <del>and registered nurse (interim practice)</del> membership classes in accordance with <u>Article 3 Bylaw II of the College</u>;</p> <p>b. Three public representatives appointed by the Council in accordance with <u>Article 3 the Council policy on the appointment of public representatives</u>;</p> <p>c. Two public representatives appointed by the Minister; and</p>	<p>“registered nurse (interim practice) membership class” is struck out. Individuals are placed in this membership class when they have outstanding requirements and only remain on this register briefly.</p> <p>Criteria that were formerly outlined in Council policy are integrated into Article 3.</p>

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	d. The CEO/Registrar as an ex officio, non-voting Council member.	
<p><b>3. Election of the Council Chair-Elect</b></p> <p>a. The Council Chair-Elect shall be elected by the Council from among the Council members.</p>	<p><b>2.2 Election of the Council Chair-Elect</b></p> <p>a. The Council Chair-Elect shall be elected by the Council from among the Council members.</p> <p>b. <u>All Council members, including the Council Chair, Chair-Elect and nominees, are eligible to vote. There shall be no opportunity for advance voting or to vote by proxy.</u></p> <p>c. <u>If only one nomination is received that meets the eligibility criteria, the nominee may be certified to have been elected by acclamation.</u></p> <p>d. <u>In the event the Council vote results in a tie:</u></p> <p>i. <u>The nominee with the lowest number of votes shall be dropped and a re-vote shall occur, if more than two nominees received votes.</u></p> <p>ii. <u>If the re-vote described in (i) above results in another tie, or if no nominee has the lowest number of votes, the result shall be determined by flipping a coin.</u></p>	<p>Proposed amendments specify the voting process to be followed in the election of the Chair-Elect.</p>
<p><b>4. Term of Office</b></p> <p>a. The term of office of all Council members, except the Council Chair and Council Chair-Elect, shall be three years, with a maximum of two consecutive terms.</p> <p>b. A Council member who has served two consecutive terms may seek re-appointment after at least two years has elapsed since the expiry of their last term.</p> <p>c. The term of the Council Chair-Elect shall be two years, followed by a two-year term as Council Chair. Terms served as Council Chair-Elect and Council Chair may cause a Council</p>	<p><b>2.3 Term of Office</b></p> <p>a. The term of office of all Council members, except the Council Chair and Council Chair-Elect, shall be <u>up to</u> three years, with a maximum of two consecutive terms.</p> <p>b. A Council member who has served two consecutive terms may seek re-appointment after at least two years has elapsed since the expiry of their last term.</p> <p>c. The term of the Council Chair-Elect shall be two years followed by a two-year term as Council Chair. <u>The terms of office for Council Chair-Elect and Council Chair shall be automatically extended to allow them to</u></p>	<p>Updates length of terms for Council members to allow flexibility for succession planning.</p> <p>Added for clarity – a Council member’s term will be automatically extended when</p>

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<p>member to exceed the terms set out in (a) above, and is addressed in Council policy.</p> <p>d. Subject to (e) and (f) below, no member may hold the office of Council Chair or Council Chair-Elect for more than one term.</p> <p>e. If the Council Chair is unable to complete his or her term, the Council Chair-Elect will move into the position of Chair and will serve the balance of the Council Chair’s term, followed by the full term the Council Chair-Elect would have served as Council Chair at the end of his or her original term as Council Chair-Elect. A new Council Chair-Elect will be elected by the Council from among the Council members.</p> <p>f. If the Council Chair-Elect is unable to complete his or her term, the Council will elect a Council Chair-Elect from the members of the Council to complete the balance of the Council Chair-Elect’s term, and would assume the Chair position at the end of the term.</p>	<p><del>complete their terms in these roles.</del> Terms served as Council Chair-Elect and Council Chair may cause a Council member to exceed the terms set out in (a) above,<del>and is addressed in Council policy.</del></p> <p>d. Subject to (e) and (f) below, no <u>Council</u> member may hold the office of Council Chair or Council Chair-Elect for more than one term.</p> <p>e. If the Council Chair is unable to complete <del>his or her</del> <u>their</u> term, the Council Chair-Elect will move into the position of Chair and will serve the balance of the Council Chair’s term, followed by the full term the Council Chair-Elect would have served as Council Chair at the end of <del>his or her</del> <u>their</u> original term as Council Chair-Elect. A new Council Chair-Elect will be elected by the Council from among the Council members.</p> <p>f. If the Council Chair-Elect is unable to complete <del>his or her</del> <u>their</u> term, the Council will elect a Council Chair-Elect from the members of the Council to complete the balance of the Council Chair-Elect’s term, and would assume the Chair position at the end of the term.</p>	<p>they move into Council Chair-Elect and Council Chair role.</p> <p>Removes gendered pronouns and replaces with gender-inclusive language</p>
<p><b>5. Eligibility</b></p> <p>a. All members on the subregister of registered nurses: registered nurse and registered nurse (interim practice) membership classes who are in good standing are eligible for appointment to the Council, except:</p> <p>i. employees of the college;</p> <p>ii. members residing and working outside of Manitoba;</p>	<p><b>2.4 Registered Nurse Eligibility</b></p> <p>All registered nurses on the subregister of registered nurses: registered nurse <del>membership class and registered nurse (interim practice) membership classes</del> who are in good standing <del>at the time the call for applications closes</del> are eligible for appointment to the Council, <del>except unless:</del></p> <p><del>a. They are n</del> employees of the <del>college</del> <u>College</u>;</p> <p><del>b. members residing and working they work and reside</del> outside of Manitoba;</p>	<p>Removes eligibility from interim practice membership class. These are registrants with outstanding registration requirements and only briefly remain in this class.</p>

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<p>iii. a member who has completed two consecutive terms as a Council member, where less than two years has passed since the completion of the last term;</p> <p>iv. a member who has served as the Council Chair, where less than two years has passed since the completion of the term as Council Chair.</p> <p>b. For the purposes of 4(a)(ii) above, where a member works in Manitoba, but resides outside of Manitoba, the member's work address shall be deemed to be the member's address for the purpose of determining the member's eligibility to seek appointment to the Council.</p>	<p><del>c. a registered nurse who has</del> <u>they have</u> completed two consecutive terms as a Council member <u>or have completed a term as Council Chair</u>, where less than two years has passed since the completion of the last term; <del>a member who has served as the Council Chair, where less than two years has passed since the completion of the term as Council Chair.</del></p> <p><u>d. They are employees or board members of a nursing advocacy group or nursing union, where less than two years has passed since the last date of employment or the completion of board membership;</u></p> <p><u>e. They have fees, costs, fines, levies, or any other sums owing to the College;</u></p> <p><u>f. Their name appears or has ever appeared on a child or adult abuse registry;</u></p> <p><u>g. They are currently, or have been at any time in the past:</u></p> <p><u>i. Found to have engaged in unauthorized practice in accordance with section 54 of the Act;</u></p> <p><u>ii. Subject to cancellation or suspension of their registered nurse certificate of practice;</u></p> <p><u>iii. Subject to individual terms, conditions or restrictions on their registered nurse certificate of practice;</u></p> <p><u>iv. The subject of an investigation or proceeding related to their suitability to practice as a registered nurse;</u></p> <p><u>v. The subject of a finding of conduct unbecoming, professional misconduct, professional negligence, malpractice or incompetence; related to the practice of registered nursing or any other health profession;</u> <u>or</u></p>	<p>Note: registrants on the extended practice subregister (e.g. Nurse Practitioners) are eligible because they remain members of the registered nurse membership class, in addition to being on the extended practice subregister.</p> <p>Proposes additional eligibility criteria related to employment, professional history and criminal history</p>

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	<p>vi. <u>Charged, convicted or found guilty of a criminal or regulatory offence.</u></p> <p><u>That in the opinion of the Council, impacts their ability to ethically and competently serve as a member of Council, or would otherwise be contrary to the aims of the College.</u></p> <p><del>For the purposes of 4(a)(ii) above, where a member works in Manitoba, but resides outside of Manitoba, the member's work address shall be deemed to be the member's address for the purpose of determining the member's eligibility to seek appointment to the Council:</del></p> <p><b>2.5 Public Representative Eligibility</b></p> <p><u>Any person who qualifies as a public representative is eligible for appointment to the Council, unless:</u></p> <ul style="list-style-type: none"> <li><u>a. They are employees of the College;</u></li> <li><u>b. They have completed two consecutive terms as a Council member or have completed a term as Council Chair, where less than two years has passed since the completion of the last term;</u></li> <li><u>c. They are employees or board members of a nursing advocacy group or nursing union, where less than two years has passed since the last date of employment or the completion of board membership; or</u></li> <li><u>d. Their name appears or has ever appeared on a child or adult abuse registry;</u></li> <li><u>e. They are currently, or have been at any time in the past:</u></li> </ul>	

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	<ul style="list-style-type: none"> <li>i. <u>Found to have engaged in unauthorized practice in a regulated profession;</u></li> <li>ii. <u>Subject to license cancellation or suspension in a regulated profession</u></li> <li>iii. <u>Subject to individual terms, conditions or restrictions on a professional license;</u></li> <li>iv. <u>The subject of an investigation or proceeding related to their suitability to practice in a regulated profession;</u></li> <li>v. <u>The subject of a finding of conduct unbecoming, professional misconduct, professional negligence, malpractice or incompetence; related to the practice of regulated profession; or</u></li> <li>vi. <u>Charged, convicted or found guilty of a criminal or regulatory offence</u> <u>That in the opinion of the Council, impacts their ability to ethically and competently serve as a member of Council, or would otherwise be contrary to the aims of the College.</u></li> </ul>	
<p align="center">BYLAW II - APPOINTMENT OF COUNCIL MEMBERS</p> <p><b>1. Definitions</b></p> <p>a. In this bylaw, “appointed Council member” means those Council members appointed pursuant to section 2(a)(i) of bylaw I of the College.</p> <p>b. In this bylaw, “in good standing” means that the registered nurse’s certificate of practice is current at the time of application.</p>	<p><del>BYLAW II Article 3 --</del>APPOINTMENT OF COUNCIL MEMBERS</p> <p><del><b>1.—Definitions</b></del></p> <p><del>a.—In this bylaw, “appointed Council member” means those Council members appointed pursuant to section 2(a)(i) of bylaw I of the College.</del></p> <p><del>b.—In this bylaw, “in good standing” means that the registered nurse’s certificate of practice is current at the time of application.</del></p>	<p>Definitions integrated into Article 1 as necessary</p>

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<p><b>2. Frequency of Council Member Appointments</b></p> <p>a. Commencing in 2022 and every third year thereafter, there shall be an application and appointment process for those registered nurse Council members whose terms expire that year</p> <p>b. Commencing in 2023 and every third year thereafter, there shall be an application and appointment process for those registered nurse Council members whose terms expire that year</p>	<p><b>3.1 Frequency of Council Member Appointments</b></p> <p>a. <del>Commencing in 2022 and every third year thereafter</del> There shall be an application and appointment process for those <del>registered nurse</del> Council members whose terms expire <u>on July 31</u> that year.</p> <p>b. <del>Commencing in 2023 and every third year thereafter, there shall be an application and appointment process for those registered nurse Council members whose terms expire that year.</del></p>	<p>This does not accurately represent the frequency of this process. The 2-year term for Council Chair or resignations, can cause the selection process to happen in the intervening years.</p> <p>“Registered nurse” is struck out to reflect that the appointment process includes public representatives appointed by Council.</p>
<p><b>3. Applications for Appointment</b></p> <p>a. An application must be in writing on the application form provided by the College and must be received by the Council Chair no later than the date fixed for receiving applications.</p> <p>b. A call for applications shall be made at least 30 days prior to the date fixed for receiving applications.</p>	<p><b>3.2 Applications for Appointment</b></p> <p>a. An application must be in writing on the application form provided by the College and must be received by the <del>Council Chair Appointments Committee</del> no later than the date fixed for receiving applications.</p> <p>b. A call for applications shall be made at least 30 days prior to the date fixed for receiving applications.</p>	<p>Appointments Committee is responsible for conducting Council Selection Process, including reviewing applications and recommending individuals to serve on Council.</p>
<p><b>4. Notice of Results</b></p> <p>a. The Council Chair shall promptly provide notice of the appointments.</p>	<p><b>3.3 Notice of Results</b></p> <p>The Council Chair shall promptly provide notice of the appointments.</p>	
<p><b>5. Taking Office</b></p> <p>a. Subject to section (b) below, Council members and the Council Chair-Elect of the College shall take office on the 1st day of August in the year of their appointment.</p>	<p><b>3.4 Taking Office</b></p> <p>a. Subject to section (b) below, Council members and the Council Chair-Elect of the College shall take office on the 1st day of August in the year of their appointment.</p>	

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<p>b. Council members appointed in mid-term to fill a vacancy shall take office forthwith.</p>	<p>b. Council members appointed in mid-term to fill a vacancy shall take office forthwith.</p>	
<p><b>6. Cease to be a Council Member</b></p> <p>a. Any Council member may resign at any time by written notice to the Chair.</p> <p>b. Any Council member ceases to be a Council member if he or she:</p> <p>i. is a member residing and working outside of Manitoba;</p> <p>ii. resigns;</p> <p>iii. becomes an employee of the college;</p> <p>iv. dies.</p> <p>c. Where any Council member</p> <p>v. has a finding in accordance with section 124(2) of The Regulated Health Professions Act; or</p> <p>vi. is convicted of an indictable offence or is sentenced to a term of imprisonment he or she ceases to be a member of the Council, unless reinstated by resolution of the Council passed at one of the next two regularly scheduled meetings of the Council.</p> <p>d. When a person ceases to be a Council member, all Council and committee appointments held by that person shall be declared vacant.</p> <p>e. The Council, by a three-quarters majority vote, may remove any Council member who fails, refuses or is unable to fulfill the duties of a Council member, and such removal also applies to participation on the committees of the Council to</p>	<p><b>3.5 Cease to be a Council Member</b></p> <p>a. Any Council member may resign at any time by written notice to the Chair.</p> <p>b. Any Council member ceases to be a Council member if <del>he or she</del> <u>they</u>:</p> <p>i. <del>is a member residing and working outside of Manitoba</del>;</p> <p>ii. resigns;</p> <p>iii. <del>becomes an employee of the college</del>;</p> <p>iv. dies.</p> <p>v. <del>no longer meet the eligibility requirements described in article 2; or</del></p> <p>vi. <del>are removed by Council in accordance with article 3.6.</del></p> <p>c. Where any Council member</p> <p>i. has a finding in accordance with section 124(2) of The Regulated Health Professions Act; or</p> <p>ii. is convicted of an indictable offence or is sentenced to a term of imprisonment, <del>he or she</del> <u>they</u> ceases to be a member of the Council, unless reinstated by resolution of the Council passed at one of the next two regularly scheduled meetings of the Council.</p> <p>d. When a person ceases to be a Council member, all Council and committee appointments held by that</p>	<p>Replaces gendered pronouns</p> <p>The two struck through items: (i) and (iii), are covered under the proposed addition under (v) which references no longer meeting the eligibility requirements.</p>

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<p>which that Council member is appointed.</p>	<p>person shall be <del>declared vacant</del> terminated.</p> <p><del>e. The Council, by a three-quarters majority vote, may remove any Council member who fails, refuses or is unable to fulfill the duties of a Council member, and such removal also applies to participation on the committees of the Council to which that Council member is appointed.</del></p>	
<p>No existing provisions</p>	<p><b>3.6 Removal of Council Members</b></p> <p>a. <u>Where a Council member fails, refuses or is unable to fulfill the duties and expectations of a Council member, the Council, by a three-quarters majority vote, may:</u></p> <ul style="list-style-type: none"> <li>i. <u>Suspend the Council member’s voting rights for a period of time determined by Council;</u></li> <li>ii. <u>Prohibit the Council member from attending or participating in a meeting of Council for a period of time determined by Council;</u></li> <li>iii. <u>Remove a Council member who occupies an appointed Council position; or</u></li> <li>iv. <u>Recommend to the Lieutenant Governor in Council that the appointment of a public representative appointed by the Minister, be rescinded.</u></li> </ul> <p>b. <u>The removal of a Council member in accordance with (a) also applies to participation on Council committees.</u></p> <p>c. <u>Before voting to remove or sanction a Council member in accordance with (a), the Council must first provide that Council member with an opportunity to address the Council.</u></p>	<p>Articulates the process for removing or sanctioning a Council member</p>

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	<p>d. <del>The Council member who is the subject of concern may attend but will not take part in any deliberation and vote.</del></p>	
<p><b>7. Vacancy on the Council</b></p> <p>a. Subject to sections (b) and (c) below, where a vacancy occurs in an appointed position on the Council, a call for applications shall be published to fill that vacancy and the member appointed shall hold office during the unexpired term of his or her predecessor.</p> <p>b. Where a vacancy occurs in the office of the Chair, the Chair-Elect shall succeed the Council Chair and a new Chair-Elect shall be elected by the Council from among the Council members.</p> <p>c. Where the vacancy is a public representative Council member appointed by the College, a replacement shall be appointed by the Council to hold office for the balance of the unexpired term of his or her predecessor.</p>	<p><b>3.7 Vacancy on the Council</b></p> <p>a. <del>Subject to sections (b) and (c) below;</del> Where a vacancy occurs in an appointed position on the Council, <del>a call for applications shall be published</del> <u>the Council shall fill the vacancy from among the candidates from the most recent call for applications.</u> <del>and If there are no qualified candidates, the Council may publish a new call for applications or fill the vacancy as a part of the next scheduled call for applications.</del> The <del>member person</del> appointed shall hold office during the unexpired term of <del>his or her</del> <u>their</u> predecessor.</p> <p>b. Where a vacancy occurs in the office of the Chair, the Chair-Elect shall succeed the Council Chair and a new Chair-Elect shall be elected by the Council from among the Council members.</p> <p>c. <del>Where the vacancy is a public representative Council member appointed by the College, a replacement shall be appointed by the Council to hold office for the balance of the unexpired term of his or her predecessor.</del></p>	<p>Proposed amendments provide flexibility for Council to fill vacancies with candidates from most recent call for applications, rather than being required to issue a new call for applications when a vacancy arises.</p> <p>Redundant</p>
<p>Bylaw III - OFFICERS</p> <p><b>1. Officers</b></p> <p>The officers of the College shall be the Council Chair, Council</p>	<p><del>Bylaw III Article 4 - OFFICERS</del></p> <p><b>4.1 Officers</b></p> <p>The officers of the College shall be the Council Chair,</p>	

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<p>Chair-Elect, and the CEO/Registrar, <i>ex officio</i>.</p> <p><b>2. Chair and Chair-Elect</b> The Chair duties and the Chair-Elect’s duties shall be as fixed from time to time by Council policy.</p> <p><b>3. Chief Executive Officer/Registrar</b> The Chief Executive Officer/Registrar shall be appointed by and responsible to the Council, and shall perform all duties prescribed by the Act, regulations, bylaws and policies.</p> <p><b>4. Prescribe Forms</b> The CEO/Registrar is authorized to prescribe such forms, certificates or other documents as may be required for the purposes of the Act, the regulations, or the bylaws.</p>	<p>Council Chair-Elect, and the CEO/Registrar, <i>ex officio</i>.</p> <p><b>4.2 Chair and Chair-Elect</b> The Chair duties and the Chair-Elect’s duties shall be as fixed from time to time by Council policy.</p> <p><b>4.3 Chief Executive Officer/Registrar</b> The Chief Executive Officer/Registrar shall be appointed by and responsible to the Council, and shall perform all duties prescribed by the Act, regulations, bylaws and policies.</p> <p><b>4.4 Prescribe Forms</b> The CEO/Registrar is authorized to prescribe such forms, certificates or other documents as may be required for the purposes of the Act, the regulations, or the bylaws.</p>	
<p>Bylaw IV - MEETINGS OF THE COLLEGE</p> <p><b>1. Definitions</b> In this bylaw, “in good standing” means that the registered nurse’s certificate of practice is current at the time of application for appointment.</p>	<p><del>Bylaw IV Article 5 - MEETINGS OF THE COLLEGE</del></p> <p><del><b>1.—Definitions</b></del> <del>In this bylaw, “in good standing” means that the registered nurse’s certificate of practice is current at the time of application for appointment</del></p>	<p>Incorporated into Article 1</p>
<p><b>2. Annual General Meeting</b></p> <p>a. The annual general meeting of the College shall be held at a date, time and place to be determined by the Council, and the agenda for the meeting shall be set by the Council.</p> <p>b. At least 30 days before the date of the annual general meeting notice of the annual general meeting shall be published, and the annual report shall be available to members. The agenda shall be available 14 days before the date of the annual general meeting.</p>	<p><b>5.1 Annual General Meeting</b></p> <p>a. The annual general meeting of the College shall be held at a date, time and place to be determined by the Council, and the agenda for the meeting shall be set by the Council.</p> <p>b. <del>Notice of the annual general meeting must be published at least 30 days in advance of the annual general meeting</del><del>At least 30 days before the date of the annual general meeting notice of the annual general</del></p>	<p>Editorial re-write for clarity</p>

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	<p><del>meeting shall be published</del>, and the annual report shall be available to members.</p> <p>c. The agenda shall be available 14 days before the date of the annual general meeting.</p>	
<p><b>3. Special General Meetings</b></p> <p>Notice of a special general meeting of the College shall state the business to be considered at the meeting, and the business to be transacted at a special general meeting of the College shall be limited to that specified in the notice.</p>	<p><b>5.2 Special General Meetings</b></p> <p>a. Notice of a special general meeting of the College shall state the business to be considered at the meeting.;</p> <p><del>and</del></p> <p>b. The business <del>to be</del> transacted at a special general meeting of the College shall be limited to that specified in the notice.</p>	
<p><b>4. Quorum</b></p> <p>A quorum for any annual general meeting or special general meeting of the College shall be the number of members in good standing on the subregister of registered nurses: registered nurse and registered nurse (interim practice) membership classes in attendance at the meeting.</p>	<p><b>5.3 Quorum</b></p> <p>A quorum for any annual general meeting or special general meeting of the College shall be the number of members in good standing on the subregister of registered nurses: registered nurse <del>and registered nurse (interim practice)</del> membership classes in attendance at the meeting.</p>	<p>“registered nurse (interim practice) membership class” is struck out as registered nurses only stay in interim practice membership class for a very brief period while they have outstanding requirements</p>
<p><b>5. Scrutineers at Meetings</b></p> <p>Before any vote is taken at an annual general meeting:</p> <p>a. the chair of the meeting shall appoint scrutineers, who are not voting members of the College, who are responsible to count votes, distribute and collect ballots in the event of a ballot vote, and to report the results in writing to the chair of the meeting. The Council shall appoint one scrutineer as the chief scrutineer.</p> <p>b. the CEO/Registrar shall give the chief scrutineer the total number of those members registered to vote at the meeting.</p>	<p><b>5.4 Scrutineers at Meetings</b></p> <p>Before any vote is taken at an annual general meeting:</p> <p>a. the chair of the meeting <del>shall</del> <b>must</b> appoint <u>one or more</u> scrutineers, who are <del>not non-</del>voting <u>public representative Council</u> members. <del>of the College, who</del></p> <p>b. <u>The scrutineers shall be responsible to count votes validate the electronically tabulated voting results following the conclusion of the annual general meeting; distribute and collect ballots in the event of a ballot vote;</u></p>	<p>Annual general meetings are now held virtually and votes are electronically tabulated through the online meeting platform. Changes are proposed to reflect associated scrutineering practices.</p>

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	<p><del>and to report the results in writing to the chair of the meeting. The Council shall appoint one scrutineer as the chief scrutineer:</del></p> <p>c. the CEO/Registrar shall give the <del>chief</del>scrutineers the total number of <del>those</del> members registered to vote at the meeting.</p>	
<p><b>6. Voting at Annual General Meeting or Special General Meeting</b></p> <p>a. At each annual general meeting or special general meeting of the College, the voting body shall consist of the members on the subregister of registered nurses: registered nurse and registered nurse (interim practice) membership classes who are in good standing in attendance at the meeting, either in-person or electronically, and each such member shall be entitled to one vote.</p> <p>b. Eligibility to vote at an annual general meeting or special general meeting shall be determined based on verification of registration in the College’s registration database.</p> <p>c. Voting shall be by a show of hands for those present and voting in the room, and by electronic voting for those present and voting online, provided that at any time before a vote is taken, the chair may order or a member with the right to vote may move that a ballot vote be held. In any voting by a show of hands, the chair of the meeting, with the assistance of the scrutineers if necessary, shall make such count of the votes given by a show of hands as he or she may consider necessary and shall decide the results. The chair’s decision shall be final.</p>	<p><b>5.5 Voting at Annual General Meeting or Special General Meeting</b></p> <p>a. At each annual general meeting or special general meeting of the College, the voting body shall consist of the members on the subregister of registered nurses: <del>registered nurse and registered nurse (interim practice)</del> membership classes <del>es</del> who are in good standing <u>and</u> in attendance at the meeting, <del>either in-person or electronically.</del></p> <p>b. <del>and</del> Each <del>such</del> member shall be entitled to one vote.</p> <p>c. Eligibility to vote at an annual general meeting or special general meeting shall be determined based on verification of registration in the College’s registration database.</p> <p>d. Voting <u>shall occur electronically using a secure platform.</u> <del>shall be by a show of hands for those present and voting in the room, and by electronic voting for those present and voting online, provided that at any time before a vote is taken, the chair may order or a member with the right to vote may move that a ballot vote be held. In any voting by a show of hands, the chair of the meeting, with the</del></p>	<p>Voting at Annual general meetings are now held electronically. Proposed changes are made to reflect new voting practices.</p>

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<p>d. In the case of a tie vote upon a motion or resolution, the chair of the meeting may cast the deciding vote.</p>	<p><del>assistance of the scrutineers if necessary, shall make such count of the votes given by a show of hands as he or she may consider necessary and shall decide the results. The chair's decision shall be final</del></p> <p>e. In the case of a tie vote upon a motion or resolution, the chair of the meeting may cast the deciding vote.</p>	
<p><b>7. Parliamentary Authority</b></p> <p>a. Subject to the ability to amend or suspend the procedural rules by a two-thirds vote of those entitled to vote at the meeting, the procedural rules of the College shall apply to every annual general and special general meeting of the College.</p> <p>b. At all annual general and special general meetings of the College, any points of procedure not specifically provided for in the procedural rules of the College shall be decided by the procedure as set forth in Robert's Rules of Order Newly Revised, current edition.</p>	<p><b>5.6 Parliamentary Authority</b></p> <p>a. Subject to the ability to amend or suspend the procedural rules by a two-thirds vote of those entitled to vote at the meeting, the procedural rules of the College shall apply to every annual general and special general meeting of the College.</p> <p>b. At all annual general and special general meetings of the College, any points of procedure not specifically provided for in the procedural rules of the College shall be decided by the procedure as set forth in Robert's Rules of Order Newly Revised, current edition.</p>	N/A
<p>Bylaw V - COUNCIL MEETINGS</p> <p><b>1. Council Meetings</b></p> <p>a. Regular, special and emergency Council meetings shall be held at such times and places and with such notice to Council members as may be fixed from time to time by Council policy.</p> <p>b. The Council shall have at least four regular meetings during each calendar year, held one in each of the quarters of the calendar year, if reasonably possible.</p> <p>c. The Council may by resolution determine to hold a regular</p>	<p><del>Bylaw V Article 6 - COUNCIL MEETINGS</del></p> <p><b>6.1 Council Meetings</b></p> <p>a. <del>Regular, special and emergency Council meetings shall be held at such times and places to be determined by Council at the call of Council Chair and with such notice to Council members as may be fixed from time to time by Council policy. Council meetings shall be held at the time and place determined by the call of Council Chair. The notice period for Council members may be fixed in</del></p>	Editorial re-write for clarity

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<p>meeting by teleconference/videoconference or any manner of virtual communication.</p> <p>d. In the case of a regular meeting, notice of the meeting shall be sent to each Council member at least seven days in advance of it. The CEO/Registrar shall include with the notice an agenda of matters for decision which are to be dealt with at the meeting.</p>	<p><u>Council policy.</u></p> <p>b. The Council shall have at least four regular meetings during each calendar year. <u>One meeting shall be held in each quarter held one in each of the quarters of the calendar year,</u> if reasonably possible.</p> <p><del>e. The Council may by resolution determine to hold a regular meeting by teleconference/videoconference or any manner of virtual communication.</del></p> <p>d. In the case of a regular meeting, notice of the meeting shall be sent to each Council member at least seven days in advance of it. The CEO/Registrar shall include with the notice an agenda of matters for decision which are to be dealt with at the meeting.</p>	<p>Proposed changes to reflect the current meeting format of Council meetings.</p>
<p><b>2. Quorum</b></p> <p>a. Unless specifically provided for otherwise under the Act or the Regulations, a majority of Council members constitutes a quorum for any meeting of the Council and a majority of committee members constitutes a quorum for a meeting of a committee.</p> <p>b. In determining quorum of the Council or a committee, the total number of members shall be considered, and not be reduced as a result of any vacancy.</p>	<p><b>6.2 Quorum</b></p> <p>a. Unless specifically provided for otherwise under the Act or the Regulations, a majority of Council members constitutes a quorum for any meeting of the Council and a majority of committee members constitutes a quorum for a meeting of a committee.</p> <p>b. <del>In determining quorum of the Council or a committee, the total number of members shall be considered, and not be reduced as a result of any vacancy.</del></p>	
<p><b>3. Council Meetings</b></p> <p>Regular, special and emergency Council meetings shall be held at such times and places and with such notice to Council members as may be fixed from time to time by Council policy.</p>	<p><del>2. Council Meetings</del></p> <p><del>Regular, special and emergency Council meetings shall be held at such times and places and with such notice to Council members as may be fixed from time to time by Council policy.</del></p>	<p>Duplicates with section 1(a) of this bylaw</p>

EXISTING PROVISION	PROPOSED AMENDMENTS	EXPLANATORY NOTES
<p style="text-align: center;">Bylaw VI - REMUNERATION OF COUNCIL MEMBERS</p> <p><b>1. General</b>  Council members attending meetings of the Council or of any committee of the Council shall be paid remuneration and travel expenses at such rates and in accordance with such policies as may be fixed from time to time by the Council.</p>	<p style="text-align: center;"><del>Bylaw VI Article 7</del> - REMUNERATION OF COUNCIL MEMBERS</p> <p><del>1. General</del></p> <p><b>7.1 General</b>  Council members attending meetings of the Council or of any committee of the Council shall be paid remuneration and travel expenses <del>at such rates and</del> in accordance with <del>such</del> policies as may be fixed from time to time by the Council.</p>	<p>Editorial and numeration updates</p>
<p style="text-align: center;">Bylaw VII - AD HOC COMMITTEES</p> <p><b>1. Ad Hoc Committees</b></p> <p>a. Ad hoc committees may be appointed by the Council for a specific purpose on precise terms of reference which state that the committee shall cease to function upon completion of the specific task.</p> <p>b. The Council shall establish for ad hoc committees:</p> <ul style="list-style-type: none"> <li>i. terms of reference;</li> <li>ii. membership and term of appointment;</li> <li>iii. chairperson;</li> <li>iv. budget allocation.</li> </ul> <p style="text-align: center;">v.</p>	<p style="text-align: center;"><del>Bylaw VII Article 8</del> - AD HOC COMMITTEES</p> <p><b>8.1 Ad Hoc Committees</b></p> <p>a. Ad hoc committees may be appointed by the Council for a specific purpose <del>described in its on-precise</del> terms of reference which <del>must also</del> state that the committee shall cease to function upon completion of the specific task.</p> <p><del>b. The Council shall establish for ad hoc committees:</del></p> <ul style="list-style-type: none"> <li><del>i. terms of reference;</del></li> <li><del>ii. membership and term of appointment;</del></li> <li><del>iii. chairperson;</del></li> <li><del>iv. budget allocation.</del></li> </ul>	
<p style="text-align: center;">Bylaw VIII - REGISTRATION FEES</p> <p>The fees for application and registration shall be set by the Council from time to time, and will be communicated to members.</p>	<p style="text-align: center;"><del>Bylaw VIII Article 9</del> - REGISTRATION FEES</p> <p><b>9.1 General</b>  The fees for application and registration shall be set by the Council from time to time, and will be communicated to members.</p>	
<p style="text-align: center;">Bylaw IX - CORPORATE MATTERS</p>	<p style="text-align: center;"><del>Bylaw IX Article 10</del> - CORPORATE MATTERS</p>	

EXISTING PROVISION	PROPOSED AMENDMENTS	EXPLANATORY NOTES
<p><b>1. Head Office</b> The head office of the College shall be in Manitoba.</p> <p><b>2. Corporate Seal</b></p> <p><b>3.</b> The seal of the College shall be in such form as may be prescribed by the Council and shall have the words the “College of Registered Nurses of Manitoba” endorsed thereon.</p> <p><b>4. Fiscal Year</b> The fiscal year of the College shall end on December 31 in each year.</p> <p><b>5. Auditor</b> The Council shall annually appoint by resolution an auditor(s) of the College, who shall, at least once in every year, as soon as possible after the end of the fiscal year, examine the accounts of the College and shall report thereon to the Council.</p> <p><b>6. Signing Officers</b> The signing officers of the College shall be designated by the Council.</p>	<p><b>10.1 Head Office</b> The head office of the College shall be in Manitoba.</p> <p><b>10.2 Corporate Seal</b></p> <p>The seal of the College shall be in such form as may be prescribed by the Council and shall have the words the “College of Registered Nurses of Manitoba” endorsed thereon.</p> <p><b>10.3 Fiscal Year</b> The fiscal year of the College shall end on December 31 in each year.</p> <p><b>10.4 Auditor</b> <del>The Council shall annually appoint by resolution an auditor(s) of the College, who shall, at least once in every year, as soon as possible after the end of the fiscal year, examine the accounts of the College and shall report thereon to the Council.</del></p> <p>a. <del>The Council must annually appoint an auditor(s) to examine the accounts of the College and report thereon to the Council.</del></p> <p>b. <del>The audit must occur at least once in every year, as soon as possible after the end of the fiscal year.</del></p> <p><b>10.5 Signing Officers</b> The signing officers of the College shall be designated by the Council.</p>	<p>Editorial changes for clarity.</p>
<p>Bylaw X- RESPONSE TO COLLEGE CORRESPONDENCE</p> <p><b>1. College’s Correspondence with Members</b> When the CEO/Registrar of the College makes a formal written</p>	<p><del>Bylaw X</del> <b>Article 11</b> - RESPONSE TO COLLEGE CORRESPONDENCE</p> <p><b>11.1 College’s Correspondence with Members</b></p>	

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<p>request for information to a member, unless stated otherwise in the request, that member shall have 14 days from the date of the correspondence to reply in writing.</p>	<p>When the CEO/Registrar of the College makes a formal written request for information to a member, unless stated otherwise in the request, that member shall have 14 days from the date of the correspondence to reply in writing.</p>	
<p style="text-align: center;"><b>Bylaw XI - REPORTING CHANGES</b></p> <p>1. Within 30 days of a change, each member shall report to the College:</p> <ul style="list-style-type: none"> <li>a. any change of name;</li> <li>b. any change of their address, telephone number, facsimile number or electronic mail address.</li> </ul>	<p style="text-align: center;"><del>Bylaw XI</del> <b>Article 12</b> - REPORTING CHANGES</p> <p><b>12.1</b> Within 30 days of a change, each member <del>shall</del> <b>must</b> report to the College:</p> <ul style="list-style-type: none"> <li>a. any change of name;</li> <li>b. any change of their address, telephone number; <del>facsimile number</del> or electronic mail address.</li> <li>c. <u>any change in their business address, business telephone number and facility or location where they practice registered nursing.</u></li> </ul>	<p>College does not collect or utilize facsimile numbers</p> <p>Proposing to require members to provide notice of employment changes within 30 days to ensure records remain current</p>
<p style="text-align: center;"><b>Bylaw XII RENEWAL OF CERTIFICATE OF PRACTICE</b></p> <p>1. In order to be eligible to renew a certificate of practice, a member must:</p> <ul style="list-style-type: none"> <li>a. annually submit a complete application between October 1 and December 1; and</li> <li>b. have paid all outstanding money owed to the College.</li> </ul> <p>2. Members who have not met all the requirements for renewal in the time period set out in (1) above will be required to apply for reinstatement.</p>	<p style="text-align: center;"><del>Bylaw XII</del> <b>Article 13</b> - RENEWAL OF CERTIFICATE OF PRACTICE</p> <p><b>13.1</b> In order to be eligible to renew a certificate of practice, a member must:</p> <ul style="list-style-type: none"> <li>a. <del>annually</del> submit a complete application <u>on or before between October 1 and</u> December 1; and</li> <li>b. have paid all outstanding money owed to the College.</li> </ul> <p><b>13.2</b> Members who have not met all the requirements for renewal <del>in the time period by the deadline</del> set out in (1) above will <del>not be eligible to renew their certificate of practice. be required to apply for reinstatement.</del></p> <p><b>13.3.</b> <u>The College must accept applications to renew a</u></p>	<p>Proposed amendments provide flexibility around renewal opening date. No changes to deadline for submitting renewal application. Proposed addition to section 3 stipulates that renewal period must be no less than 30 days.</p> <p>Proposed amendments to 13.2 for precision. Applying for reinstatement is only</p>

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	<p><u>certificate of practice for a period of no less than 30 days leading up to the December 1 deadline set out in 1(a) above.</u></p>	<p>required if the member wants to practice in the upcoming year. The proposed amendment does not preclude a member from applying for reinstatement.</p>
<p style="text-align: center;">Bylaw XIII HEALTH PROFESSION CORPORATIONS</p> <p>1. Applications</p> <p>a. An application for an initial permit or renewal of a permit for a Health Profession Corporation shall be made in accordance with the policy for Health Profession Corporations.</p> <p>b. An application for an initial permit by a Health Profession Corporation shall be subject to applicable fees.</p> <p>c. Applications and fees for renewals of Health Profession Corporation permits must be received by the CEO/Registrar at least 30 days prior to the permit expiration date.</p>	<p><del>Bylaw XIII</del> <b>Article 14</b> -HEALTH PROFESSION CORPORATIONS</p> <p><b>14.1 Applications</b></p> <p>a. An application for an initial permit or renewal of a permit for a Health Profession Corporation shall be made in accordance with the policy for Health Profession Corporations.</p> <p>b. An application for an initial permit by a Health Profession Corporation shall be subject to applicable fees.</p> <p>c. Applications and fees for renewals of Health Profession Corporation permits must be received by the CEO/Registrar at least <del>30</del> <b>15</b> days prior to the permit expiration date.</p>	<p>Proposes to reduce timeframe to 15 days.</p>
<p>2. Notice of Change</p> <p>a. A Corporation appearing on the Health Profession Corporation Registry shall give notice to the CEO/Registrar within 30 days of:</p> <p>ii. any change of name;</p> <p>iii. any change in directors;</p> <p>iv. any change in officers;</p> <p>v. any change in voting shareholders;</p>	<p><b>14.2 Notice of Change</b></p> <p>a. A Corporation appearing on the Health Profession Corporation Registry <del>shall</del> <b>must</b> give notice to the CEO/Registrar within 30 days of:</p> <p>i. any change of name;</p> <p>ii. any change in directors;</p> <p>iii. any change in officers;</p> <p><b>iv.</b> any change in voting shareholders;</p>	

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vi. any change in non-voting shareholders; or vii. any change of address, telephone number, facsimile number or electronic mail address.	v. any change in non-voting shareholders; or any change of address, telephone number, <del>facsimile number</del> or electronic mail address; vi. <u>any change to the nature of the business.</u>	Information on nature of business is collected upon application and should be kept current