

Application Package

Internationally Educated Nurses from the United States - Expedited Registration Pathway

Effective July, 2025

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Instructions for Internationally Educated Nurses (IENs) from the United States – Expedited Registration Pathway

Application Process

Our primary mode of communication with applicants is by email. Please provide a valid email address on your application form and check your email (including your junk folder) on a regular basis. Once your application has been reviewed, you will receive a confirmation email outlining the requirements needed to complete the application process.

To practise as a registered nurse in Manitoba and use the title or designation "registered nurse", "RN" or "graduate nurse", "GN", you must hold a valid certificate of practice with the College of Registered Nurses of Manitoba (the College) in the Registered Nurse Membership Class or the Graduate Nurse Membership Class.

This application package is for you if you meet the following three criteria:

- Education: Completed an approved entry-level registered nursing education program that led to your initial RN registration; and
- 2. Recency of Practice or Graduation:
 - If you hold a Bachelor of Nursing (BN) or Bachelor of Science in Nursing (BSN), you must have graduated from that program within the past two years. If you graduated more than two years ago, you must have practiced as an RN for a minimum of 450 hours in the past two years or 1,125 hours in the past five years in the United States

OR

- If you hold an Associate Degree in Nursing (ADN), you must have practiced as an RN for a minimum of 450 hours in the past two years or 1,125 hours in the past five years in the United States. You also need to have a minimum of 3,600 hours of RN practice in the United States, which is approximately two years of full-time work; and
- 3. Licensure: You hold current and active registered nurse registration in good standing in the United States.

If you do not meet <u>all three criteria</u> listed above, you are not eligible to apply through the expedited registration pathway and are invited to apply through the standard pathway:

https://www.crnm.mb.ca/applicants/internationally-educated-nurses/

You are not eligible for registration as a registered nurse in Manitoba if:

- You hold an Associate Degree in Nursing (ADN) and your ADN education is deemed insufficient by the
 College of Registered Nurses of Manitoba. In such rare cases, ADN-educated applicants will be redirected to
 the standard IEN application process.
- You were not educated as an RN (such as a practical nurse, a licensed practical nurse (Canada), midwife, psychiatric nurse, auxiliary nurse, or enrolled nurse, or other type of health care provider).

 You were never registered as an RN in the country where you completed your approved entry-level registered nursing education program.

We do not keep any documentation received before an application file has been opened and assigned an applicant number.

Please review the <u>IEN Handbook</u> on the College website for detailed application instructions and information.

Step 1 (for Associate Degree in Nursing (ADN)-educated applicants only)

Applicants with an ADN must first apply through the National Nursing Assessment Service (NNAS). After the NNAS advisory report has been generated, you must submit an application package directly to the College. Do not submit an application to the College until the NNAS advisory report has been prepared. Applicants educated with a Bachelor of Nursing (BN) or Bachelor of Science in Nursing (BSN) do not need to apply to the NNAS and can proceed directly to step 2 below.

For more information, please visit: https://www.nnas.ca/

We do not keep any documentation received before an application file has been opened and assigned an applicant number.

Step 2

To open an application file, you must submit the following items as one complete package:

□ Internationally Educated Nurse from the United States – Expedited Registration Pathway Application Form Complete the Internationally Educated Nurse from the United States Expedited Registration Pathway Application Form and upload it through your CRNM profile on the CRNM website. To access the upload function, once in your profile, under the "IEN" section click the "Change" button and follow the prompts. You will be provided with a "Form Upload" option, please upload a saved PDF copy of your completed application form. You will be able to pay the application processing fee online once you have uploaded your application form.

☐ Fees

Application processing fee: \$ 483.00 CAD

ш	Proc	nt ot	- 10	lentiti	cation:

Acceptable forms of identification include a copy of your:

- passport
- · permanent resident card
- · driver's license
- other government-issued picture identification and marriage/divorce certificate (only to verify name change)

A copy of your photo identification can be uploaded through your CRNM profile once your application has been reviewed by College staff.

Step 3

We require the following items before your application will be considered complete and brought forward for assessment:

☐ Official academic transcripts-

BN/BSN-educated applicants: please arrange for official transcripts from your entry level nursing education program to be sent directly from the educational institution to the College. Electronic documents can be sent to: registration@crnm.mb.ca.

Please note that **ADN-educated applicants** are not required to submit an academic transcript, as your educational background will be verified through the NNAS report.

☐ Background checks:

The following three checks are required:

- nationwide criminal record check (with vulnerable sector search)
- · Manitoba adult abuse registry check
- · Manitoba child abuse registry check

See our <u>fact sheet</u> on background checks here for details on what is required and how you can obtain these documents. The background check documents can be uploaded in your CRNM profile once your application has been reviewed by College staff.

☐ Verification of Registration:

Verification of registration documents are required for all current and expired US registrations held within the past seven years. The College will use the nursys.com website portal to verify any current and expired US nursing license(s) as part of the initial registration process and will accept verification of registration documents up to three months following registration.

Any current registration(s) from other countries will require verification of registration from the applicable regulatory body/ bodies. Any expired registration(s) from other countries within the past seven years also require verification of

registration from the regulatory body/ bodies. These verification of registration forms must be submitted prior to registration.

Complete the upper portion of the <u>verification of registration form</u> and submit it to the appropriate regulatory body/bodies. The regulatory bodies must complete the form and return it directly to the College. Verifications of registration are valid for one year from the date they were completed or sooner if an expiry date is indicated. Faxes, photocopies and scanned copies will not be accepted.

Associate Degree in Nursing (ADN)-educated applicants: you are only required to submit verification of current registration(s) as well as any registration(s) held in the previous seven years that were not captured through NNAS.

☐ Verification of Practice Hours:

Verification of your registered nursing practice hours for the previous five year is required from your employer(s). Please complete the upper portion of the <u>verification of practice hours</u> form and submit it to all employers for whom you have worked as a registered nurse in the past five years. The employers must complete the form and return it directly to the College by emailing the completed form to: hours@crnm.mb.ca.

☐ English Language Proficiency:

It is recognized that a high degree of proficiency in reading, writing, listening, and speaking in English is extremely important for providing safe registered nursing care in Manitoba. Demonstrated English language proficiency is one element of fitness to engage in registered nursing practice. Applicants are required to demonstrate English language proficiency to be approved to write the NCLEX-RN or approved for RN registration if the NCLEX-RN has already been written.

For information on the accepted ways English language proficiency is demonstrated please see policy <u>AA-2 Language</u> <u>Proficiency</u>

Next Steps

If there are inconsistencies in any of the information you provide during the application process, we reserve the right to require additional supporting documentation, which may be over and above the items outlined above. The College may make improvements or changes to the information described at any time without notice.

Following receipt of the registration requirements outlined above, your application will be reviewed and assessed to ensure you meet initial registration requirements.

□ Supervised Practice Experience

US applicants with a BN or BSN who have graduated within the last two years and do not meet the minimum number of practice hours will be approved for RN registration with no limit on scope of practice, with the condition they complete 250 hours of **supervised RN practice**.

□ Transitional Practice Experience

US applicants with an ADN who meet eligibility criteria for the US expedited pathway will be approved for RN registration with no limit on scope of practice, with the condition they complete 250 hours of **transitional RN practice.**

These practice hours must be completed within one year of the date of registration and accrued with a designated employer as identified in <u>Designated Employers for Supervised and Transitional Practice policy</u>. The employer will be required to provide verification of practice hours and confirm satisfactory practice to the College. Upon successful completion of the 250 supervised or transitional practice hours, the condition will be removed from the registrant's certificate of practice. US applicants with a BN or BSN who meet the minimum number of practice hours under this pathway are not subject to a supervised or transitional RN practice condition.

□ Completion of the Registered Nurse Practice Course -

US applicants approved for registration are required to successfully complete the following online course within one year of the date of registration: Registered Nurse Practice Course (NRSG-1012) offered through Red River College Polytech. Previous completion of the course within one year of your application to the College will be accepted. To enroll in the course, please contact Red River College Polytech at: https://www.rrc.ca.

Fees

Registration fees are prorated and will vary depending on the time of year. You can find a full list of fees on our website: https://www.crnm.mb.ca/applicants/internationally-educated-nurses/

Questions?

Contact a registration advisor Monday through Friday, 8:30 a.m. to 4:30 p.m.

204-774-3477 ext. 300

1-800-665-2027 ext. 300 (toll-free in Manitoba)

registration@crnm.mb.ca

Please note: Applications remain open for six months.



Effective: July, 2025

Application for Registration

Internationally Educated Nurses from the United States - Expedited Countries Pathway

Submission of this application does not guarantee registration and we suggest you not make life or career decisions based on the probability that you will be registered. Plan ahead and consider that time is required for the College to receive and review all required documents and complete our evaluation.

Declaration:

2.

Applicant Information

I understand that this is an application form only and that I must meet the criteria for registration outlined in The Regulated Health Professions Act and the College of Registered Nurses of Manitoba General Regulation. I understand that to practise nursing in Manitoba, I am required by law to hold a valid certificate of practice with the College of Registered Nurses of Manitoba before I commence employment as a registered nurse (RN), including any orientation.

Middle name Last name First name Former/alias/other names Address City/town Province/state Country Postal/zip code Phone Date of birth (yy/mm/dd) Email NNAS file number (if applicable) Have you completed an approved registered nursing program that led to RN registration? 1. (please check) Yes □ No If yes, where did you complete your entry level nursing education:_ What kind of entry level nursing education have you completed (e.g. BN, BSN, ADN)

years or 1,125 hours in the previous five years in the United States?

Have you practiced as a registered nurse for a minimum of 450 hours in the previous two □YES □NO

3.	For ADN-educated nurses only : Have you practiced as a registered nurse for a minimum of 3,600 hours in the United States?			□YES □NO
4.	Are you currently registered in good standing as a registered nurse in the United States? Please provide information below:			□YES □NO
	Jurisdiction	Type of Registration	Date obtained	Expiry Date
5.	•	ctive practicing registration of any l	_	□YES □NO
	-	tion) in any jurisdiction(s) in Canad	la or worldwide?	
	If yes, please provide information	on in the table below:		
6.	Have you been registered (including licensed practical nurse registration) in any othe jurisdictions (including Canada and worldwide) in the last seven years?			□YES □NO
	If yes, please provide information			
,	If yes, please provide information	on in the table below: Type of Registration	Date obtained	Expiry Date
			Date obtained	Expiry Date
			Date obtained	Expiry Date
			Date obtained	Expiry Date
	Jurisdiction	Type of Registration		
7.	Jurisdiction For ADN-educated applicants: I			Expiry Date
	Jurisdiction For ADN-educated applicants: I NNAS application number:	Type of Registration	n complete?	□YES □NO
7.	Jurisdiction For ADN-educated applicants: I NNAS application number:	Type of Registration Has your NNAS advisory report been the College of Registered Nurses of Marketing Properties of Marketing Properties (1988).	n complete?	
7.	For ADN-educated applicants: For ADN-educated applicants: MNAS application number:Have you previously applied to the If yes, please indicate date:	Type of Registration Has your NNAS advisory report been the College of Registered Nurses of Marketing Properties of Marketing Properties (1988).	n complete? Manitoba?	□YES □NO
7· 8.	For ADN-educated applicants: For ADN-educated applicants: MNAS application number:Have you previously applied to the If yes, please indicate date:	Type of Registration Has your NNAS advisory report been the College of Registered Nurses of I	n complete? Manitoba?	□YES □NO
7· 8.	For ADN-educated applicants: For ADN-educated applied to the If yes, please indicate date: Have you ever applied to anothe	Type of Registration Has your NNAS advisory report been the College of Registered Nurses of Particles of Registered Nurses of	n complete? Manitoba?	□YES □NO
7· 8.	For ADN-educated applicants: For ADN-educated	Type of Registration Has your NNAS advisory report been he College of Registered Nurses of Nurses of Canadian province/territory or an ce(s)/territory or other country:	n complete? Manitoba?	□YES □NO
7· 8. 9.	For ADN-educated applicants: I NNAS application number: Have you previously applied to t If yes, please indicate date: Have you ever applied to anothe practise as a registered nurse? If yes, indicate Canadian province	Type of Registration Has your NNAS advisory report been he College of Registered Nurses of Nurses of Canadian province/territory or an ce(s)/territory or other country:	n complete? Manitoba?	□YES □NO □YES □NO □YES □NO

11.	Have you been referred for and/or completed a competency assessment (such as a substantially equivalent competency assessment) in another Canadian province/territory?				
	If yes, indicate the province/territory:a				
	Did you complete the assessment? If yes, what was the outcome?				
	If not, why not?		-		
12.	Have you passed the NCLEX-RN exam? If yes, please indicate exam date(s) and jurisdiction that gave you	exam eligibility.	_ □YES	□NO	
	Date: Jurisdiction:				
13.	Are you currently the subject of an investigation or proceeding re to practice as a registered nurse or any other health care profession elsewhere in the world?	•	□YES	□NO	
14.	Are you currently or have you ever been the subject of a finding of professional misconduct or incompetence related to the practice any other health profession in Canada or elsewhere in the world?	of registered nursing or	□YES	□NO	
15.	Are you currently or have you ever been the subject of a finding o or malpractice in Canada or elsewhere in the world?	f professional negligence	□YES	□NO	
16.	Have you ever been denied registration or been the subject of a d professional regulatory body?	isciplinary finding by any	[,] □YES	□NO	
17.	Have you ever had your registration/license revoked, suspended, individual terms and conditions by any regulatory authority in ar	-	∍□YES	□NO	
18.	Have you ever worked as or held yourself out as a registered nurs registered with a regulatory body?	e without being	□YES	□NO	
19.	Does your name now appear or has it ever appeared on a child ab abuse registry?	ouse registry or adult	□YES	□NO	
20.	Have you ever been charged, convicted or found guilty (even if you conditional discharge, absolute discharge or suspended sentence regulatory offence?		□YES	□NO	
21.	Have you ever been charged, convicted or found guilty (even if yo conditional discharge, absolute discharge or suspended sentence causing death under The Highway Traffic Act of Manitoba or sim) of careless driving	□YES	□NO	

Do you have a physical or mental condition or disorder, including an addiction that may impair your ability to engage in the practice of registered nursing in a safe and effective manner? □YES □NO

Authorization and Consent

I authorize the collection, use and disclosure of personal information concerning myself consistent with the confidentiality provisions set out in section 140(2) of *The Regulated Health Professions Act*.

In addition, I authorize the College of Registered Nurses of Manitoba ("the College") to carry out the procedures necessary for the assessment of my eligibility for registration. This includes making copies of my application and any other documents provided for the purpose of assessment and/or contacting pertinent institutions or authorities to verify the authenticity of my documents and the information provided. I agree that a copy of this application and any other documents provided by me or on my behalf may be sent by the College to other regulatory bodies and/or pertinent institutions or authorities allowing them to release information to the College.

I declare that all of the information I have provided, or has been provided on my behalf, in my application is complete and truthful. This applies to this application for registration as well as all documents received during the application process (such as educational transcripts, verifications of registration and written correspondence). I understand that the College will immediately cancel my application and I may be prohibited from applying in the future if:

- 1. I have provided any inaccurate information
- 2. I have omitted required information
- 3. the College determines that any documents submitted by me or on my behalf during the application or assessment process have been altered, tampered with or forged.

I have read and understand the information on this form and agree to the terms stated herein.

I do solemnly declare that the foregoing information and statements are true in every particular, and I make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath.

DECLARED before me at	thisince/state, country	day of	, 20
Applicant name (please print legibly)	Applicant signature		
Witness name (please print legibly)	Witness signature		

Payment

All fees are non-refundable, non-transferable and include GST.

^{*} Electronic signatures are not accepted. Documents signed with an electronic signature will need to be resubmitted.

Options

Method	Online	Mail
Certified cheque or money order		~
E-transfer	1. Ensure your completed application form has been submitted to the College.	
used to make t your application associated the for the e-trans		nd the e-transfer to: etransfer@crnm.mb.ca . If the bank account the e-transfer is listed under a different name than the name on on, please send a second email to etransfer@crnm.mb.ca name on your application to the name of the bank account used fer. E-transfers which are not follow up with the required in information will be rejected.
Credit Card	•	

Work will not begin on your application until payment has been received.

Questions?

210 Commerce Dr **Phone:** 204-774-3477 ext. 300

Winnipeg, MB R3P 2W1 Toll-free: 1-800-665-2027 ext. 300 (in Manitoba)

registration@crnm.mb.ca Fax: 204-775-7117

Due with application

Application processing fee: \$483.00 CAD