



# Council Meeting

May 29, 2025

3:46 pm to 4:27 pm

Council Meeting Serial #: 2025-02-May

## MINUTES

### Council Members Present:

Kenneth Molloy, Public Representative, Chair  
Cynthia Taylor RN, Chair-Elect (*Virtual*)  
Cheryl Link, Public Representative  
Kristen McGregor, RN  
Jason Powell, Public Representative (*Virtual*)  
Joanna Knowlton, Public Representative  
Martha Ross RN(NP)  
Naomi Nickerson RN(NP)  
Oluwatosin Daso, RN (*Virtual*)  
Deb Elias RN, CEO/Registrar, Ex-Officio Council Member, non-voting

### Council Member Regrets:

Brenda Janz, RN  
Tom Milne, Public Representative

### College Staff Present:

#### Leadership Team:

Bryan Buss, Chief Financial Officer  
Lori Darragh, Chief of Policy and Strategy  
Rhonda Cairns RN, Chief of Quality Practice/Deputy Registrar  
Suzanne Wowchuk RN, Chief of Regulatory Practices/Deputy Registrar

#### Staff:

Birgit Dotzlaw, Executive Assistant  
Diana Heywood RN, Quality Practice Consultant  
Liz Wong, Coordinator, Policy & Public Initiatives  
Martin Lussier, Manager of Communications

### Consultants/Guests Present:

Richard Rudge, College registrant

### Recorder:

Birgit Dotzlaw, Executive Assistant

| AGENDA<br>ITEM #          | AGENDA<br>TOPIC  | DESCRIPTION /<br>OVERVIEW   | DISCUSSION /<br>COUNCIL DECISION /<br>MOTION   | ACTIONS<br>REQUIRED |
|---------------------------|--|---|--|---------------------|
| <b>1.0 CALL TO ORDER</b>  |  |   |  |                     |
|                           | Welcome & Roll Call  | Ken Molloy, Chair, called the May 29, 2025, Council meeting to order at 3:46 pm and advised that quorum is present.<br><br># Council members present: 9<br><br># Voting members: 9  |  |                     |
| 1.1                       | Land Acknowledgement Statement   | Cynthia Taylor read her personalized land acknowledgement statement.  |  |                     |
| 1.2                       | Adoption of Agenda   |   | The May 29, 2025 agenda was approved by consensus as presented.  |                     |
| 1.3                       | Declarations Regarding Conflict of Interest                                |   | There were no conflicts of interest brought forward.   |                     |
| <b>2.0 CONSENT AGENDA</b> |  |   |  |                     |
|                           | There were no items pulled from the Consent Agenda for further discussion. |   |  |                     |
| 2.1                       | March 6, 2025 Council Meeting Minutes                                      | The minutes were circulated to Council for review and approval.   | <b>MOTION # 2025-05-29-01</b><br><br>Moved by Naomi Nickerson<br>Seconded Jason Powell<br><br>That the CRNM Council approve the Consent Agenda as presented.<br><br>All in favour<br>CARRIED |                     |
| 2.2                       | Chair's Report   | The Chair's Report was circulated for information purposes.   | The Chair's Report is filed  |                     |
| 2.3                       | CEO/Registrar's Report   | The CEO/Registrar's Report was circulated for information purposes.   | The CEO/Registrar's Report is filed.   |                     |
| 2.4                       | Media Report   | The Media Report was circulated for information purposes.   |  |                     |
| 2.5                       | Strategic Imperatives Updates  | The update reports were circulated to Council for information purposes: <ul style="list-style-type: none"> <li>• SI #1 Data Strategy</li> <li>• SI #2 CICO</li> <li>• SI #3 Human Health Resources</li> <li>• SI #4 Reconciliation</li> </ul> |  |                     |

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| 2.6  | Q1 2025 Council Dashboard Highlights | The briefing report <i>Q1 2025 Council Dashboard Highlights</i> was circulated to the Council for information purposes.      |   |  |
| 2.7  | Finance Committee Report             | The briefing report <i>Finance Committee Report – Feb 18, 2025</i> , was circulated to the Council for information purposes. | The Finance Committee Report is filed.      |  |
| 2.8  | Governance Committee Report          | The briefing report <i>Governance Committee Report</i> was circulated to the Council for information purposes.               | The Governance Committee Report is filed.   |  |
| 2.9  | Appointments Committee Report        | The briefing report <i>Appointments Committee Report</i> was circulated to the Council for information purposes.             | The Appointments Committee Report is filed. |  |
| 2.10 | Risk Register Update                 | The briefing report <i>CRNM Enterprise Risk Management Approach</i> was circulated to the Council for information purposes.  |   |  |
| 2.11 | 2024 Annual Report                   | The <i>2024 Annual Report</i> was provided to the Council for information purposes.  |   |  |



### 3.0 REGULATORY UPDATES

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| 3.1 | Practice Direction: Self Employed Practice                            | <p>The briefing report <i>Practice Direction: Self-Employed Practice</i> was circulated to the Council for review and approval.</p> <p>Rhonda Cairns, Chief of Quality Practice/ Deputy Registrar, provided an overview of the report and the proposed revisions to the Practice Direction for Self-Employed Practice.</p> | <p>Council held discussion.</p> <p><b>MOTION # 2025-05-29-02</b></p> <p>Moved by Joanna Knowlton<br/>Seconded by Martha Ross</p> <p>That the CRNM Council approve the <i>Practice Direction: Self-Employed Practice</i> as revised.</p> <p>All in favour<br/>CARRIED</p>    |  |
| 3.2 | Red River College Polytechnic Nurse Re-entry Education Program Review | <p>The briefing report <i>Red River College Polytechnic Nurse Re-entry Education Program Review</i> was circulated to the Council for review and approval.</p> <p>Diana Heywood, Quality Practice Consultant, provided an overview of the report.</p>  | <p>Council held discussion.</p> <p><b>MOTION # 2025-05-29-03</b></p> <p>Moved by Naomi Nickerson<br/>Seconded by Cheryl Link</p> <p>That CRNM Council approve the Red River College Polytechnic Nurse Re-entry Program for five years, with additional reporting in the</p> |  |

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|                                      |   |  | <p>annual reports to the EPC regarding:</p> <ul style="list-style-type: none"> <li>• How stakeholder consultation is being applied to inform the curriculum,</li> <li>• Use of simulation that is guided by the International Nursing Association for Clinical Simulation and Learning Standards of Best Practice,</li> <li>• Support for research and scholarship that contribute to the development of nursing knowledge and delivery of nursing education, and</li> <li>• Compilation of data regarding NREP effectiveness.</li> </ul> <p>All in favour<br/>CARRIED</p> |  |
| <b>4.0 COMMITTEE RECOMMENDATIONS</b> |   |  |  |  |
| <b>4.1</b>                           | <b>GOVERNANCE COMMITTEE REPORT</b>                    |  |  |  |
| 4.11                                 | Complaints Investigation Committee Terms of Reference | The briefing report <i>Complaints Investigation Committee Terms of Reference</i> was circulated to the Council for review and approval.  | <p><b>MOTION # 2025-05-29-04</b></p> <p>Moved by Cynthia Taylor on behalf of the Governance Committee</p> <p>That the CRNM Council approve the proposed amendments to the Complaints Investigation Committee Terms of Reference as presented.</p> <p>All in favour<br/>CARRIED</p>   |  |
| 4.12                                 | Council Succession Planning                           | <p>The briefing report <i>Council Succession Planning</i> was circulated to the Council for review and approval.</p> <p>Cynthia Taylor invited Council members to provide feedback regarding the proposed option #2.</p> | <p>Council held discussion.</p> <p><b>MOTION # 2025-05-29-05</b></p> <p>Moved by Cynthia Taylor on behalf of the Governance Committee</p> <p>That the CRNM Council approve the adoption of option #2 – Simplified Reappointment Process as a revised reappointment process for incumbents.</p> <p>All in favour<br/>CARRIED</p>  |  |

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| <b>4.2</b> | <b>APPOINTMENTS COMMITTEE REPORT</b>           |  |   |  |
| 4.21       | Re-appointments to Finance Committee           | <p>The briefing report <i>Re-appointments to Finance Committee</i> was circulated to the Council for review and approval.</p> <p>Cheryl Link, Appointments Committee Chair, provided a brief overview of the revisions.</p> <p>The following re-appointments for a 2<sup>nd</sup> term to the Finance Committee are proposed:</p> <ol style="list-style-type: none"> <li>Jennifer Lumb, Non-Council member, Public Representative <ul style="list-style-type: none"> <li>Re-appointment. Term: August 1, 2025 – July 31, 2027</li> </ul> </li> <li>Debbie Swistun, Non-Council member, Public Representative <ul style="list-style-type: none"> <li>Re-appointment. Term: October 13, 2025 – October 12, 2027</li> </ul> </li> </ol> | <p><b>MOTION # 2025-05-29-06</b></p> <p>Moved by Cheryl Link on behalf of the Appointments Committee</p> <p>That the CRNM Council approve the re-appointments to Finance Committee as presented.</p> <p>All in favour<br/>CARRIED</p>                             |  |
| <b>4.3</b> | <b>FINANCE COMMITTEE REPORT</b>                |  |   |  |
| 4.31       | Financial Condition Report                     | Bryan Buss, CFO, provided a presentation on <i>Q1 2025 Financial Condition Update</i> .  |   |  |
| 4.32       | Quarterly Financial Report (Q1) March 31, 2025 | The briefing report <i>Quarterly Financial Report for the period ended March 31, 2025</i> was circulated to the Council for review and approval.   | <p><b>MOTION # 2025-05-29-07</b></p> <p>Moved by Kristen McGregor on behalf of the Finance Committee</p> <p>That the CRNM Council approves the Quarterly Financial Report for the period ended March 31, 2025, as presented.</p> <p>All in favour<br/>CARRIED</p> |  |
| 4.33       | Revised Finance Committee Terms of Reference   | <p>The briefing report <i>Revised Finance Committee Terms of Reference</i> was circulated to the Council for review and approval.</p> <p>Bryan Buss, CFO, provided an overview of the report.</p>  | <p><b>MOTION # 2025-05-29-08</b></p> <p>Moved by Kristen McGregor on behalf of the Finance Committee</p> <p>That the CRNM Council approves the revised Finance Committee Terms of Reference as presented.</p>   |  |

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|   |   |  | All in favour<br>CARRIED  |  |
| <b>5.0 AGM BUSINESS</b>   |   |  |   |  |
| 5.1   | AGM Motions and Appointments of AGM Scrutineers | <p>The briefing report <i>AGM Motions and Appointment of Scrutineers</i> was circulated to the Council for review and approval.</p> <p>Lori Darragh, Chief of Policy and Strategy, gave an overview of the report.</p>   | <p>Council held discussion.</p> <p><b>MOTION # 2025-05-29-09</b></p> <p>Moved by Martha Ross<br/>Seconded by Naomi Nickerson</p> <p>That the CRNM Council appoint the following public representative on Council as Scrutineers for the Annual General Meeting on May 30, 2025:</p> <ul style="list-style-type: none"> <li>• Cheryl Link</li> <li>• Joanna Knowlton</li> </ul> <p>All in favour<br/>CARRIED</p> |  |
| <b>6.0 DECISIONS TO BE BROUGHT FORWARD FROM THE IN-CAMERA SESSION</b> |   |  |   |  |
| 6.1   |   | <p>Council held an In-Camera Session from 8:30 am – 3:37 pm to discuss the following topics:</p> <ul style="list-style-type: none"> <li>• Education Session: Personalizing your Land Acknowledgement Statement</li> <li>• Government Relations</li> <li>• Strategic Readiness</li> <li>• Nursys Canada</li> <li>• Legal Updates</li> </ul> | <p>The following motion from the In-Camera Session is brought forward to the public minutes.</p> <p><b>Motion # 2025-05-29-IC</b></p> <p>Moved by Kristen McGregor<br/>Seconded by Martha Ross</p> <p>That the CRNM Council support moving forward with Nursys implementation.</p> <p>All in favour<br/>CARRIED</p>   |  |
| <b>7.0 MEETING EVALUATIONS</b>  |   |  |   |  |
| 7.1   | Council Meeting Evaluation                      |  | Council members were requested to complete the Council Meeting Evaluation   |  |
| 7.2   | Council Committee – Declaration of Interest     |  | Council members were requested to complete the Council Committee – Declaration of Interest  |  |
| 7.3   | Council Performance Evaluation                  |  | Council members were requested to complete the Council Performance Evaluation   |  |
| <b>8.0 ADJOURNMENT</b>  |   |  |   |  |
|   |   |  | Ken Molloy, Council Chair, adjourned the May 29, 2025 Council meeting at 4:27 pm.   |  |

| APPROVAL OF THE MAY 29, 2025, COUNCIL MEETING MINUTES |  |  |   |
|---|--|--|---|
|   |  | Approved by Council on<br>October 2, 2025. | <br><hr/> Kenneth Molloy, Council Chair<br><br><br><hr/> Deb Elias, CEO/Registrar |